

**RSPO PRINCIPLE AND CRITERIA  
PUBLIC SUMMARY REPORT**

- Initial Assessment
- Annual Surveillance Assessment (1)
- Recertification Assessment (Choose an item.)
- Extension of Scope

<b>Client Company name (Parent Company):</b> <b>Koperasi Beringin Jaya</b>
Client company Address: Jl. Hang Jebat Dusun Sungai Pinang, Kp Koto Ringin, Mempura, Siak, Riau 28773, Indonesia
Certification Unit: <b>Koperasi Beringin Jaya</b>
Location of Certification Unit: Jl. Hang Jebat Dusun Sungai Pinang, Kp Koto Ringin, Mempura, Siak, Riau 28773, Indonesia
Date of Final Report: 24/08/2022

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## Section 1: Scope of the Assessment

1. Company Details			
<b>Parent Company</b>	Koperasi Beringin Jaya		
<b>RSPO Membership Number</b>	1-0290-20-000-00	<b>Membership Approval Date</b>	06/02/2020
<b>Address</b>	Jl. Hang Jebat Dusun Sungai Pinang, Kp Koto Ringin, Mempura, Siak, Riau 28773, Indonesia		
<b>Palm Oil Mill / Group Manager / Estate (Certification Unit)</b>	Koperasi Beringin Jaya		
<b>Location / Address</b>	Jl. Hang Jebat Dusun Sungai Pinang, Kp Koto Ringin, Mempura, Siak, Riau 28773, Indonesia		
<b>Website</b>	-		
<b>Management Representative</b>	Mr. Mustawi	<b>E-mail</b>	<a href="mailto:beringinjaya.ics@gmail.com">beringinjaya.ics@gmail.com</a>
<b>Telephone</b>	+62 852 6414 5008	<b>Facsimile</b>	-

2. Certification Information			
<b>Certificate Number</b>	RSPO 733101	<b>Certificate Start Date</b>	02/04/2021
<b>Date of First Certification</b>	02/04/2021	<b>Certificate Expiry Date</b>	01/04/2026
<b>Scope of Certification</b>	Production of Fresh Fruit Bunch of Independent Smallholder Group		
<b>Visit Objectives</b>	To conduct a continuing assessment to ensure the elements of the proposed scope of registration and the requirements of the RSPO Independent Smallholder Standard, 6 November 2019 are effectively addressed by the organisation's management and to confirm the forward strategic plan.		
<b>Assessment Cycle</b>	<input type="checkbox"/> Pre Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (ASA 1) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
<b>Applicable Standards / Normative Reference</b>	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> RSPO Independent Smallholders Standard 2019 <input type="checkbox"/> Choose an item. National Interpretation Choose an item. for RSPO P&C 2018 for the Production of Sustainable Palm Oil		
<b>Supply Chain Module</b>	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	<b>Mill Capacity</b>	-
<b>ISH certification Phase</b>	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
None	None	None	None

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Koperasi Beringin Jaya (197 smallholders)	Jl. Hang Jebat Dusun Sungai Pinang, Kampung Koto Ringin, Mempura District, Siak Regency, Riau Province, 28773, Indonesia	0° 49'50.77" N	102° 04'22.03" E

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No (no change in total planted area)		<input type="checkbox"/> Yes (please refer to Principle 7 for details)		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Koperasi Beringin Jaya (197 smallholders)	372.80	-	-	372.80	100
<b>Total</b>	<b>372.80</b>	-	-	<b>372.80</b>	

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
Koperasi Beringin Jaya (197 smallholders)	-	-	372.80	-	372.80	-
<b>Total (ha)</b>	-	-	<b>372.80</b>	-	<b>372.80</b>	-

Notes: -

7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (April 2021 – March 2022)	Actual (April 2021 – February 2022)		Forecast (April 2022 – March 2023)
		Previous license period (Apr 2021 – Dec 2021)	Current license period (Jan – Feb 2022)	

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Koperasi Beringin Jaya (197 smallholders)	7,026.10 MT	5,832.04 MT	902.59 MT	7,244.94
<b>Total</b>	<b>7,026.10 MT</b>	<b>6,734.63 MT</b>		<b>7,244.94 MT</b>

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Not applicable)	Actual (Not applicable)		Forecast (Not applicable)
		Previous license period (Not Applicable)	Current license period (Not Applicable)	
None		N/A	N/A	
<b>Total</b>		<b>N/A</b>		

**Notes:** Not applicable for ISH

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage (MT) / year			
	Estimated last year (Not applicable)	Actual (Not applicable)		Forecast (Not applicable)
		Previous license period (Not Applicable)	Current license period (Not Applicable)	
None	N/A	N/A	N/A	N/A
<b>Total</b>	<b>N/A</b>	<b>N/A</b>		<b>N/A</b>

**Notes:** Not applicable for ISH

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
1	N/A	N/A	N/A	N/A
<b>TOTAL</b>		<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

**Notes:** Not applicable for ISH

10. Summary of Certified Tonnage (MT) (not applicable for ISS)			
Estimated last year (Not applicable)	Actual (Not applicable)		Forecast (Not applicable)
	Previous license period (Not Applicable)	Current license period (Not Applicable)	
<b>FFB</b>	<b>FFB</b>		<b>FFB</b>

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-	-	-	-
	<b>TOTAL</b>	-	
<b>CPO (OER: %)</b>	<b>CPO (OER: %)</b>		<b>CPO (OER: %)</b>
-	-	-	-
	<b>TOTAL</b>	-	
<b>PK (KER: %)</b>	<b>PK (KER: %)</b>		<b>PK (KER: %)</b>
-	-	-	-
	<b>TOTAL</b>	-	
<b>Notes:</b> Not applicable for ISH			

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
1	N/A	N/A	N/A
	<b>TOTAL</b>	<b>N/A</b>	<b>N/A</b>
<b>Notes:</b> Not applicable for ISH			

11. Summary of Actual Volume sold					
Current License period (April 2021 – March 2022)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
<b>CPO (MT)</b>	-	-	-	-	-
<b>PK (MT)</b>	-	-	-	-	-
<b>Credits</b>	-	-	-	-	-
Previous License period					
<b>CPO (MT)</b>	-	-	-	-	-
<b>PK (MT)</b>	-	-	-	-	-
<b>Credits</b>	-	-	-	-	-
<b>Notes:</b> Not applicable for ISH					

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
1	N/A	N/A	N/A	N/A
	<b>TOTAL</b>		<b>N/A</b>	<b>N/A</b>

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**Notes:** Not applicable for ISH

**11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)**

No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
<b>TOTAL</b>			<b>N/A</b>	<b>N/A</b>

**Notes:** Not applicable for ISH

**11C. Records of CPO & PK Sold as conventional since the last audit (if any)**

No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
	N/A	N/A	N/A
<b>TOTAL</b>		<b>N/A</b>	<b>N/A</b>

**Notes:** Not applicable for ISH

**11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)**

No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
1	N/A	N/A	N/A
<b>TOTAL</b>			<b>N/A</b>

**Notes:** Not applicable for ISH

**12. Independent Smallholders Certified Tonnage (MT) / Volume**

Phase	Estimated last year (April 2021 – March 2022)			Actual (April 2021 – February 2022)			Forecast (April 2022 – March 2023)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			7,026.10			6,734.63			7,244.94
IS-CSPO	-	-		-	-		-	-	
IS-CSPKO	-	-		-	-		-	-	
IS-CSPKE	-	-		-	-		-	-	
CSPK	-	-		-	-		-	-	

**12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit**

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No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
1	April - 2021	630.85	126.17	31.54	-	-
2	May	686.94	137.39	34.35	-	-
3	June	603.07	120.61	30.15	-	-
4	July	672.90	134.58	33.65	-	-
5	August	807.41	161.48	40.37	-	-
6	September	666.62	133.32	33.33	-	-
7	October	605.72	121.14	30.29	-	-
8	November	598.97	119.79	29.95	-	-
9	December	559.56	111.91	27.98	-	-
10	January - 2022	420.16	84.03	21.01	-	-
11	February	482.43	96.49	24.12	-	-
<b>TOTAL</b>		<b>6,734.63</b>	<b>1,346.93</b>	<b>336.73</b>		

Notes:-

### 13. Independent Smallholders Actual Sold Tonnage / Volume

	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
<b>Current License period (April 2021 – March 2022)</b>							
<b>Credits</b>				1,405	-	158	-
<b>Physical</b>	-	-	-				
<b>Previous License period</b>							
<b>Credits</b>				-	-	-	-
<b>Physical</b>	-	-	-				

### 13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit

No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
1	Unilever Asia Private Limited	RSPO_AC1000004521	-	1,405	-	158	-
<b>TOTAL</b>			<b>-</b>	<b>1,405</b>	<b>-</b>	<b>158</b>	<b>-</b>

**Note:** Please refer to finding 2178365-202203-M6 addressing the issue of overselling the credits.



## Section 2: Assessment Process

### Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)  
Suite 29.01 Level 29, The Gardens North Tower,  
Mid Valley City, Lingkaran Syed Putra,  
59200 Kuala Lumpur, Malaysia.  
Tel +60 (3) 9212 9638 Fax +60 (3) 9212 9639  
Representative: Nicholas Cheong ([Nicholas.Cheong@bsigroup.com](mailto:Nicholas.Cheong@bsigroup.com))  
Website: [www.bsigroup.com](http://www.bsigroup.com)

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### 2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **12 – 16 March 2022**. The audit programme is included as Section 2.3.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **3 June 2020**. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula  $N = (\sqrt{y}) \times (z)$  where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula  $(\sqrt{y}) \times (z)$ ; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

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For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

**The following table would be used to identify the locations to be audited each year in the 5 year cycle**

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 4)	Year 5 (ASA 5)
Koperasi Beringin Jaya	X	X	X	X	X

**Tentative Date of Next Visit: March 6, 2023 - March 9, 2023**

**Total Number of Mandays: 9**

**2.2 BSI Assessment Team**

Name	Role	Competency
Eko Prastio Ramadhan	Team Leader	<p><b>Education:</b> Holds a Bachelor Degree in Forest Resources Conservation and Ecotourism from Forestry Faculty, Bogor Agricultural University (IPB).</p> <p><b>Work Experience:</b> Over 4 years of working experience in biodiversity officer with Birdlife Indonesia and consultant with PT Inoa Konsultindo. Over 2½ years of working experience in palm oil estate with PT Salim Ivomas Pratama Tbk and Capitol Plantation Group implementing sustainability. Over 4½ years of working experience as RSPO P&amp;C Certification Program Manager and auditor covering standard such as RSPO P&amp;C, RSPO SCCS, ISPO, ISO 9001 and ISO 14001.</p> <p><b>Training attended:</b> Completed ISO 14001:2015 Lead Auditor Course, Endorsed RSPO P&amp;C Lead Auditor Course, Social Impact Assessment Training, Endorsed RSPO SCC Auditor Lead Auditor Course, ISPO Auditor Batch 19 Training, ISO 9001 Lead Auditor Course and Identification of HCV Areas Training.</p> <p><b>Aspect covered in this audit:</b> In this audit, he assessed Principle 4 Protect, Conserve and Enhance Ecosystems and the Environment; D – ICS: Group trading system for certified volumes</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p>
Arif Faisal Simatupang	Team Member	<p><b>Education:</b> Holds a Bachelor Degree in Agriculture, Majoring Agronomy, Gadjah Mada University</p> <p><b>Work Experience:</b> Over 3 years of working experience in palm oil estate as Land Acquisition Officer and later as Division Manager with PT PP London Sumatera Indonesia Tbk. 8 years working experience as auditor since 2014 covering RSPO P&amp;C and ISPO.</p> <p><b>Training attended:</b> Completed ISO9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, Endorsed RSPO P&amp;C Lead Auditor Course, Endorsed RSPO SCC Auditor Lead Auditor Course, ISPO Auditor Training, HCV and GIS training and SA8000 Auditor training.</p>

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		<p><b>Aspect covered in this audit:</b> In this audit, he assessed Principle 1 Optimize Productivity, Efficiency, Positive Impacts and Resilience; Principle 2 - Ensure Legality, Respect for Land Rights and Community Wellbeing ; Principle 3 Respect Human Rights, Including Workers Rights and Conditions, only for OHS aspect; A – ICS: Group Entity and Group Management Requirements; B – ICS: Policies and Management; C – ICS: Group Business Planning</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p>
Edy Widodo	Team Member	<p><b>Education:</b> Holds a Bachelor Degree majoring Agricultural Technology from University of Padjadjaran, Bandung.</p> <p><b>Work Experience:</b> 8 years working experience in palm oil industry as Agronomist and Assistant Manager in various companies. 9 year working experience as RSPO/ISPO auditor.</p> <p><b>Training attended:</b> Completed ISO 9001 Lead Auditor Course, ISPO endorsed auditor course, Understanding ISO 14001 training, Auditing ISO 14001: 2004 training, Endorsed RSPO Supply Chain Certification Lead Auditor Course, Endorsed RSPO P&amp;C Lead Auditor Course, SMETA Requirements Training, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation.</p> <p><b>Aspect covered in this audit:</b> During this assessment, he assessed Principle 3 Respect Human Rights, Including Workers Rights and Conditions except Health &amp; Safety aspect; Stakeholder consultation.</p> <p><b>Language proficiency:</b> Fluent in Bahasa Indonesia and English</p>

**Accompanying Persons:**

Name	Role
Pratama Agung Sedayu	Qualifying Reviewer

**1.3 Assessment Plan**

The Assessment plan was sent to the client prior to the assessment

Date <i>Tanggal</i>	Time <i>Waktu</i>	Subjects <i>Subyek / Aktifitas</i>	EPR	FS	EW	PS
Friday, 11 March 2022	08.00 -	Perjalanan dari PPKSS Tayo Barokah (Kabupaten Rokan Hulu) ke Koperasi Beringin Jaya (Kabupaten Siak)	√	√	√	
	10.15 - 11.55 WIB	Flight    Penerbangan Jakarta – Pekanbaru (ID-6852)				√
		Traveling to unit of certification    Perjalanan ke lokasi				√
Saturday, 12 March 2022	08.00 – 08.30	<p><b>Opening Meeting    Pertemuan Pembuka</b></p> <ul style="list-style-type: none"> <li>- Presentation by Lead Auditor    Presentasi Pembuka oleh Ketua Tim Audit.</li> <li>- Confirmation audit scope, requirements, document access permission and clarifying audit plan    Konfirmasi ruang lingkup penilaian, syarat dan ketentuan, akses dokumen dan memastikan rencana audit.</li> </ul>	√	√	√	√

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<b>Date</b> <i>Tanggal</i>	<b>Time</b> <i>Waktu</i>	<b>Subjects</b> <i>Subyek / Aktifitas</i>	<b>EPR</b>	<b>FS</b>	<b>EW</b>	<b>PS</b>
	08.30 – 12.00	<b>Document and records verification; Interview with Group Manager and ICS</b> <ul style="list-style-type: none"> <li>- Principle 1: Optimize productivity, efficiency, positive impacts and resilience</li> <li>- Principle 2: Ensure legality, respect for land rights and community wellbeing</li> <li>- Principle 3: Respect human rights, including worker's rights and conditions</li> <li>- Principle 4: Protect, conserve and enhance ecosystems and the environment</li> <li>- The Internal Control System (ICS) requirements for Smallholder Groups</li> </ul>	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 16.00	<b>Document and records verification; Interview with Group Manager and ICS</b> <ul style="list-style-type: none"> <li>- Principle 1: Optimize productivity, efficiency, positive impacts and resilience</li> <li>- Principle 2: Ensure legality, respect for land rights and community wellbeing</li> <li>- Principle 3: Respect human rights, including worker's rights and conditions</li> <li>- Principle 4: Protect, conserve and enhance ecosystems and the environment</li> <li>- The Internal Control System (ICS) requirements for Smallholder Groups</li> </ul>	√	√	√	√
	16.00 – 17.00	<b>Reporting</b>	√	√	√	√
Sunday, 13 March 2022		<b>Break - Istirahat</b>	√	√	√	√
Monday, 14 March 2022	08.00 – 12.00	<b>Onsite visit    Kunjungan lapangan:</b> Field observation to sample plots    Verifikasi lapangan ke sampel plot/kapling petani terkait implementasi persyaratan Standar Pekebun Swadaya RSPO. Sample of farmers    Sampel petani anggota <b>12 petani</b> ( $\sqrt{197 \times 0.8 = 11,23}$ dibulatkan menjadi 12)	√	√	√	√
	12.00 – 14.00	Lunch Break    Istirahat dan Makan Siang	√	√	√	√
	14.00 – 16.00	<b>Document and records verification; Interview with Group Manager and ICS</b>	√	√	√	√

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Date <i>Tanggal</i>	Time <i>Waktu</i>	Subjects <i>Subyek / Aktifitas</i>	EPR	FS	EW	PS
		<ul style="list-style-type: none"> <li>- Principle 1: Optimize productivity, efficiency, positive impacts and resilience</li> <li>- Principle 2: Ensure legality, respect for land rights and community wellbeing</li> <li>- Principle 3: Respect human rights, including worker's rights and conditions</li> <li>- Principle 4: Protect, conserve and enhance ecosystems and the environment</li> <li>- The Internal Control System (ICS) requirements for Smallholder Groups</li> </ul>				
	16.00 – 17.00	<b>Reporting</b>	√	√	√	√
Tuesday, 15 March 2022	08.30 – 12.00	<b>Document and records verification; Interview with Group Manager and ICS</b> <ul style="list-style-type: none"> <li>- Principle 1: Optimize productivity, efficiency, positive impacts and resilience</li> <li>- Principle 2: Ensure legality, respect for land rights and community wellbeing</li> <li>- Principle 3: Respect human rights, including worker's rights and conditions</li> <li>- Principle 4: Protect, conserve and enhance ecosystems and the environment</li> <li>- The Internal Control System (ICS) requirements for Smallholder Groups</li> </ul>	√	√		√
	08.30 – 12.00	<b>Public consultation by phone</b> <ul style="list-style-type: none"> <li>• PT Budi Tani Kembang Jaya</li> <li>• Village Head of Koto Ringin</li> <li>• Cooperative Department of Siak Regency</li> <li>• Environmental Department of Siak Regency</li> <li>• Plantation Department of Siak Regency</li> <li>• Land Fire Controller Organization "Manggala Agni" Region Sumatera VI, Siak Regency</li> <li>• FFB transporter (if any)</li> <li>• Previous land owner (if any)</li> </ul>			√	
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 16.00	<b>Document and records verification; Interview with Group Manager and ICS</b> <ul style="list-style-type: none"> <li>- Principle 1: Optimize productivity, efficiency, positive impacts and resilience</li> <li>- Principle 2: Ensure legality, respect for land rights and community wellbeing</li> </ul>	√	√	√	√

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<b>Date</b> <i>Tanggal</i>	<b>Time</b> <i>Waktu</i>	<b>Subjects</b> <i>Subyek / Aktifitas</i>	<b>EPR</b>	<b>FS</b>	<b>EW</b>	<b>PS</b>
		<ul style="list-style-type: none"> <li>- Principle 3: Respect human rights, including worker’s rights and conditions</li> <li>- Principle 4: Protect, conserve and enhance ecosystems and the environment</li> <li>- The Internal Control System (ICS) requirements for Smallholder Groups</li> </ul>				
	16.00 – 17.00	<b>Reporting</b>	√	√	√	√
Wednesday, 16 March 2022	08.00 – 09.30	<b>Document and records verification; Interview with Group Manager and ICS</b> <ul style="list-style-type: none"> <li>- Principle 1: Optimize productivity, efficiency, positive impacts and resilience</li> <li>- Principle 2: Ensure legality, respect for land rights and community wellbeing</li> <li>- Principle 3: Respect human rights, including worker’s rights and conditions</li> <li>- Principle 4: Protect, conserve and enhance ecosystems and the environment</li> <li>- The Internal Control System (ICS) requirements for Smallholder Groups</li> </ul>	√	√	√	√
	09.30 – 10.00	<b>Auditor meeting and report preparation</b>	√	√	√	√
	10.00 – 11.00	<b>Closing Meeting</b>	√	√	√	√

**NCR Close-out Visit**

<b>Date</b> <i>Tanggal</i>	<b>Time</b> <i>Waktu</i>	<b>Subjects</b> <i>Subyek / Aktifitas</i>	<b>EPR</b>
Thursday, 2 June 2022	11.00 – 15.00	Travelling Pekanbaru – Siak    Perjalanan Pekanbaru - Siak	√
Friday, 3 June 2022	08.00 – 08.30	<b>Opening Meeting    Pertemuan Pembuka</b> <ul style="list-style-type: none"> <li>- Presentation by Lead Auditor    Presentasi Pembuka oleh Ketua Tim Audit.</li> <li>- Confirmation audit scope, requirements, document access permission and clarifying audit plan    Konfirmasi ruang lingkup penilaian, syarat dan ketentuan, akses dokumen dan memastikan rencana audit.</li> </ul>	√

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<b>Date</b> <i>Tanggal</i>	<b>Time</b> <i>Waktu</i>	<b>Subjects</b> <i>Subyek / Aktifitas</i>	<b>EPR</b>
	08.30 – 11.30	<b>Document and records verification; Interview with Group Manager and ICS</b>    Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS Koperasi <b>Onsite visit    Kunjungan lapangan:</b> Field observation to sample plots    Verifikasi lapangan ke sampel plot/kapling petani terkait implementasi persyaratan Standar Pekebun Swadaya RSPO	√
	11.30 – 14.00	Break	√
	14.00 – 16.00	Document and records verification; Interview with Group Manager and ICS    Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS Koperasi	√
	16.00 – 17.00	<b>Reporting and Closing meeting</b>	√
	17.00 – 20.00	Travelling Siak – Pekanbaru    Perjalanan Siak - Pekanbaru	√
Saturday, 4 June 2022	10.00 – 12.00	Flight to Jakarta    Penerbangan ke Jakarta	√

### Section 3: Assessment Findings

#### 3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership?	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available.	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Have there been any isolated lapses in implementation of the plan? If yes a <b>Minor</b> non-compliance shall be raised	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a <b>Major</b> non-compliance shall be raised	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
<b>Un-Certified Units or Holdings</b>		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Any new plantings since January 1 <sup>st</sup> 2010 shall comply with the RSPO New Plantings Procedure.	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable



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Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO? .	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable
Have there been any stakeholder (including NGO) consultation conducted?	Koperasi Beringin Jaya is an Independent Smallholders, this is Not Applicable.	Not Applicable

**3.2 Progress of scheme smallholders and/or outgrowers**

Koperasi Beringin Jaya is an Independent Smallholders, so this requirement Not Applicable.

<b>Progress of scheme smallholders or outgrowers towards compliance with relevant standards</b>		
<b>Requirement</b>	<b>Remarks</b>	<b>Compliance</b>
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification?  OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	Koperasi Beringin Jaya is an Independent Smallholders, so this requirement Not Applicable.	Not Applicable

**Approved Time Bound Plan**

Koperasi Beringin Jaya is an Independent Smallholders, so this requirement Not Applicable.

### 3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A. During this Assessment there were six (6) Non-conformities and two (2) opportunity for improvement (OFI) raised. The Koperasi Beringin Jaya Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
<b>NCR Ref #</b>	2178365-202203-M1	<b>Date Issued</b>	16 March 2022
<b>Due Date</b>	14 June 2022	<b>Date of nonconformity Closure</b>	8 June 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Clause 2.1 MS B (Critical)		
<b>Statement of Nonconformity:</b>	It can't be shown that all land demarcations are available clearly, visibly, and maintained.		
<b>Requirement Reference:</b>	Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.		
<b>Objective Evidence:</b>	<p>Based on field observation of land plots of Suparto (ID 606021), M. Ata (IDD 601008), and Burhan (603004), it can't be demonstrated that the land demarcations have been clearly managed.</p> <p>The farmers said the land demarcations are determined using plot stakes di all corners or other natural signs. However, for the position where the plot stakes/stones are unavailable, also there is no a clear natural sign. Moreover, it is known that Cooperative has no procedure yet related land demarcation (determination of the marker, installation, maintenance, and monitoring).</p>		
<b>Corrections:</b>	<p>ICS Beringin Jaya has given a decree letter to each group to replace the lost plots boundary markers and maintain the plots boundary stakes.</p> <p>2. The missing pole stakes and boundaries have been replaced and the untreated stakes have been treated by the group.</p> <p><b>Verification :</b></p> <p>The organization has published decree letter No : 103/KBJ/II/2022 dated 1 April 2022 about Replacement of Pole Stakes that Damage, Lost an Maintenance of Pole Stakes in each Plot. This decree has been socialized to all ICS management and Ketua Kelompok Tani on 1 April 2022.</p> <p>Based on documents and field verification, plots stake in Suparto's plot (ID 606021), M. Ata's plot (IDD 601008), and Burhan's plot (603004) has been replaced / installed on 30 April 2022. It was observed the pole stakes are in good condition.</p>		
<b>Root Cause Analysis:</b>	Plots pole stakes are already available in all farmers land, but the monitoring from ICS Koperasi Beringin Jaya is still lacking so that missing and unmaintained pole stakes are not recorded and known to the ICS management.		

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<b>Corrective Actions:</b>	<p>ICS Koperasi Beringin Jaya has created:</p> <ol style="list-style-type: none"> <li>1. SOP regarding the mechanism for determining plot boundaries, installing and monitoring stakes, as well as ensuring that the boundary markers for farmers land on four sides are available and well maintained.</li> <li>2. SOPs regarding the mechanism for determining plot boundaries and monitoring have been socialized to farmer groups.</li> <li>3. Evaluation of boundary marking monitoring is carried out every 4 months a year</li> </ol> <p><b>Verification :</b></p> <p>The organization has established a procedure / SOP No. 6/SOP/UP-PHT/ICS-KBJ/IV/2022 dated 1 April 2022 about Plots Pole Stakes. In the procedure stated:</p> <ul style="list-style-type: none"> <li>• All Pengurus Kelompok are mandatory to maintenance plot's pole stake.</li> <li>• All Pengurus Kelompok are mandatory to report their plots pole minimum in quarterly basis to HCV Unit and Group Manager</li> <li>• If there are pole that damage or lost then Pengurus Kelompok shall replace it in the sama position with the old one</li> </ul> <p>The procedur has been socialized on 1 April 2022 to all farmers group. The evaluation and monitoring of boundary pole was conducted by all farmers group and recorded in "Pemantauan Patok Batas Kebun" Month April 2022 dated 30 April 2022. The document was sighted and reviewed such as Pemantauan Patok Batas Kebun Maju Bersama on 14-15 April 2022, Pemantauan Patok Batas Kebun Sawit Makmur on 12-13 April 2022 and Pemantauan Patok Batas Kebun Tandan Bertua on 6-7 April 2022.</p>
<b>Assessment Conclusion:</b>	Koperasi Beringin Jaya has implemented CAP effectively

Non-conformity			
<b>NCR Ref #</b>	2178365-202203-M2	<b>Date Issued</b>	16 March 2022
<b>Due Date</b>	14 June 2022	<b>Date of nonconformity Closure</b>	8 June 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Clause 3.5 MS B (Critical)		
<b>Statement of Nonconformity:</b>	During field visit to the harvesting activities and interview with harvester that harvester can not explained or understand to access first aid kit.		
<b>Requirement Reference:</b>	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> <li>• Safe and adequate housing, where applicable,</li> <li>• Access to basic first aid supplies</li> <li>• Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work.</li> <li>• Adequate drinking water</li> <li>• Access to toilets</li> </ul>		
<b>Objective Evidence:</b>	Based on field visit on harvesting activities on land / plot owned by Mr. Sugito (603026), Mr. Burhan (603004) and Mr. Irianto (603008) and interviews with		

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	<p>harvesters on behalf of Pajri, Sutrisno and Laia, that the harvester can not explain and understand to access te firs aid kit.</p>
<p><b>Corrections:</b></p>	<p>a. The ICS K3 Unit of the Beringin Jaya Cooperative has given a decree letter for groups that have a schedule of activities in the plots to bring the first aid kit that has been provided.</p> <p>b. The K3 Unit has also checked directly into the farmers plots to ensure that the first aid kit has been brought by the group and has given a warning letter to the group leader if it is found that the group has not brought the first aid kit.</p> <p><b>Verification :</b> The organization has established decree letter No. 105/KBJ/II/2022 dated 1 April 2022 about K3. Stated that farmers group shall brought First Aid Kit when there are activities in farmers plot; located the first aid kit in accessible location and inform its location to farmers and workers. Monitoring document for First Aid Kit was sighted and reviewed such as Pemantauan Kotak P3K Kelompok Tani Maju Bersama on 14-15 April 2022, Pemantauan Kotak P3K Kelompok Tani Sawit Makmur on 12-13 April 2022 and Pemantauan Kotak P3K Kelompok Tani Tandan Bertua on 6-7 April 2022. All farmers group has brought their first aid kit.</p>
<p><b>Root Cause Analysis:</b></p>	<p>First aid kits for emergency situations have been provided in each group, cooperative office, IC room, and TPH post since June 2021. According to the agreement with group management, first aid kits must be brought when members carry out activities in the garden.</p> <p>However, members are not used to being disciplined and consistent in carrying the first aid kit when carrying out activities in the plots and there is still a lack of monitoring from ICS on the discipline of carrying the first aid kit.</p>
<p><b>Corrective Actions:</b></p>	<p>In accordance with the identification of the root of the problem above, to prevent the recurrence of the findings, the Beringin Jaya Cooperative has made the following improvements:</p> <p>a. Increase the availability of first aid kits in each group, from only 1 to 3 in each group.</p> <p>b. Instructions to ICS to monitor and inventory the presence and number of first aid kits in farmer groups, both in terms of content and number.</p> <p>c. A decree letter to group administrators to be disseminated to all members that the first aid kit must be brought during harvesting or activities in the garden. Group administrators are required to keep the first aid kit in a place that is easily accessible by members at any time.</p> <p>d. The K3 Unit disseminates telephone numbers that can be contacted during an emergency. All members are required to keep the number and inform if a member's work accident occurs or directly contact the K3 Unit and take further action. The work procedure is stated in the SOP regarding First Aid.</p> <p><b>Verification :</b> Based on document of first aid kit delivery dated 30 April 2022, it was observed there are 3 first aid kits and located in TPH, Koperasi Office and in Kelompok Tani. In that document, also stated number of contact person or PIC for emergency situation. The organization has established decree letter No. 105/KBJ/II/2022 dated 1 April 2022 about K3. Stated that farmers group shall brought First Aid Kit when there are activities in farmers plot; located the first aid kit in accessible location and</p>

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	inform its location to farmers and workers. This letter has been socialized on 5 April 2022.
<b>Assessment Conclusion:</b>	Koperasi Beringin Jaya has implemented CAP effectively

Non-conformity			
<b>NCR Ref #</b>	2178365-202203-M3	<b>Date Issued</b>	16 March 2022
<b>Due Date</b>	14 June 2022	<b>Date of nonconformity Closure</b>	8 June 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Clause 4.1 MS B (Critical)		
<b>Statement of Nonconformity:</b>	The organization not conducting HCV Area management and monitoring in accordance to HCV Area Identification Assessment, March 2020.		
<b>Requirement Reference:</b>	Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable.		
<b>Objective Evidence:</b>	<ul style="list-style-type: none"> <li>• Field observation in the identified HCV area, namely in the M. Ata and Rahmat plots, it was observed that there were no information boards or prohibition boards installed in the HCV areas</li> <li>• There is no work program for HCV Area management and monitoring 2021</li> <li>• Monitoring of HCV areas in 2021 has been carried out on 21 June 2021 and 29 October 2021. However, it was found that the monitoring was carried out in areas that were not identified as HCV areas. Monitoring is carried out at water gates and canals</li> </ul>		
<b>Corrections:</b>	<p>The Beringin Jaya Cooperative's HCV Unit has created the latest information and prohibition boards and placed them on the six plots that have HCVs in them. In addition, an HCV monitoring work program for 2022 has also been made and HCV monitoring has been carried out in 6 plots of member estates.</p> <p><b>Verification :</b></p> <p>The organization has installed HCV sign board in M. Ata plot on 30 April 2022. Instalation documentation was sighted and reviewed. The organization also has established HCV Monitoring Program 2021-2022 dated 1 April 2022 that consist of water level and peat subsidence monitoring per semester, vegetation monitoring per semester, pesticide monitoring in canal per semester and annual refreshment of HCV Area Management.</p>		
<b>Root Cause Analysis:</b>	Koperasi Beringin Jaya has prepared an integrated HCV identification document with a water management plan. However, there is still a limited understanding of the HCV team in implementing management and monitoring actions in HCV areas as well as in terms of discipline in the preparation of HCV management and monitoring plan documents.		
<b>Corrective Actions:</b>	<ol style="list-style-type: none"> <li>1. The ICS Manager establishes a refreshment program for HCV management to ensure the HCV team understands in the management and monitoring of HCVs.</li> <li>2. The group manager of the Beringin Jaya cooperative has carried out socialization related to the practice of prudence in managing and maintaining the HCV area, and the maintenance of the warning sign to the farmers who are in the HCV area.</li> </ol>		

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	<p>3. The Beringin Jaya cooperative ICS manager group has revised the monitoring SOP No 07/SOP/UK3-NKT/ICS-KBJ/X/2018 dated 24 October 2018 with a revision on 21 March 2022. The SOP also regulates evaluation at least once a year by group manager on the implementation of HCV management.</p> <p><b>Verification :</b></p> <p>The organization has established HCV Monitoring Program 2021-2022 dated 1 April 2022 that consist of water level and peat subsidence monitoring per semester, vegetation monitoring per semester, pesticide monitoring in canal per semester and annual refreshment of HCV Area Management. Socialization was conducted on 7 April 2022 to farmers group.</p> <p>Revision of SOP was sighted and reviewed. Revision of procedure by adding the mechanism for HCV Area Management and Monitoring.</p>
<b>Assessment Conclusion:</b>	Koperasi Beringin Jaya has implemented CAP effectively

Non-conformity			
<b>NCR Ref #</b>	2178365-202203-M4	<b>Date Issued</b>	16 March 2022
<b>Due Date</b>	14 June 2022	<b>Date of nonconformity Closure</b>	8 June 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Clause 4.4 MS B (Critical)		
<b>Statement of Nonconformity:</b>	Peat area management such as monitoring of water level and peat subsidence have not been carried out effectively		
<b>Requirement Reference:</b>	Smallholders implement the group’s action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.		
<b>Objective Evidence:</b>	<ul style="list-style-type: none"> <li>• Management of monitoring of water level and peat subsidence, the follow-up required when monitoring results below or exceeding the standard have not been stated in the Peat Subsidence Monitoring procedure No: 04/SOP/NKT/ICS-KBJ/X/2018 dated 24 October 2018</li> <li>• The monitoring results of water level in the first week and third week of December 2021 - February 2022 showed in some of monitoring plots not in accordance to standard (40-60 cm)</li> </ul>		
<b>Corrections:</b>	<ol style="list-style-type: none"> <li>1. The Group Manager of ICS Koperasi Beringin Jaya has made an instruction for the water level position to be 40-60 cm.</li> <li>2. If the measurement is below 40 cm for a period of 2 weeks, the Group Manager will instruct the water level observer team to open the main floodgate.</li> <li>3. If the measurement is above 60 cm for a period of 2 weeks, the Group Manager will instruct the water level observer team to close the main floodgate.</li> </ol> <p><b>Verification :</b></p> <p>The organization has added an instruction to maintain the water level position to be 40-60 cm into water level monitoring procedure. Implementation of the instruction was describe in Warning Letter dated 15 April 2022 and 29 April 2022 where the water level was below 40 cm.</p>		

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<b>Root Cause Analysis:</b>	There has not been stated the follow-up needed when the results of monitoring the water level are not in accordance with the standards or exceed the standards in the procedure. This is due to the lack of understanding of the ICS group manager, the Beringin Cooperative, in making SOPs and in the future will make SOPs according to the standards set by the RSPO.
<b>Corrective Actions:</b>	<p>1. The Beringin Jaya Cooperative ICS Group Manager revised SOP NO 04/SOP/NKT/ICS-KBJ/X/2018 dated 24 October 2018 with a revision on 21 March by explaining the points:</p> <ul style="list-style-type: none"> <li>- Set the definition of optimal water level at an optimal level of +40 cm with a lower limit of 20 cm in the rainy season and 60 cm in the dry season.</li> <li>- Arrangement of floodgates is made to maintain water at an optimal level.</li> <li>- Encouraging the application of aerohydroculture to anticipate low TMA</li> </ul> <p>2. Disseminate SOP NO 04/SOP/NKT/ICS-KBJ/X/2018 dated 24 October 2018 with a revision on 21 March</p> <p><b>Verification :</b></p> <p>The organization has revised SOP NO 04/SOP/NKT/ICS-KBJ/X/2018 dated 24 October 2018 with SOP NO 04/SOP/U - NKT/ICS-KBJ/IV/2022 dated 1 April 2022. Revision by adding the requirement to monitor the water level in 40 - 60 cm. If the result below or after then the PIC shall open or close the floodgate. This procedures has been socialized in 6 April 2022.</p>
<b>Assessment Conclusion:</b>	Koperasi Beringin Jaya has implemented CAP effectively

Non-conformity			
<b>NCR Ref #</b>	2178365-202203-M5	<b>Date Issued</b>	16 March 2022
<b>Due Date</b>	14 June 2022	<b>Date of nonconformity Closure</b>	8 June 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Clause 4.8 Eligibility (Critical)		
<b>Statement of Nonconformity:</b>	Documents of farmers' commitment not to use paraquat and pesticides categorized as WHO Class 1A and 1B are not available.		
<b>Requirement Reference:</b>	<p>Eligibility :</p> <p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> <li>• Immediately stopping purchasing of these pesticides</li> <li>• Phasing out use of remaining stock by MS A</li> <li>• Providing information for the group manager to keep record of pesticide purchase and use.</li> </ul>		
<b>Objective Evidence:</b>	The organization has procedures on the use of chemicals and a Farmers Commitment document. However, in the procedures and commitments there is no statement regarding the absence of the use of paraquat and pesticides which belong to WHO Class 1A and 1B as regulated by the standard.		
<b>Corrections:</b>	As a correction, the following improvements were made:		



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	<p>1. Revise document No. 08/SOP/UP-PHT/ICS-KBJ/X/2018 regarding not using paraquat and pesticides which are included in WHO class IA and IB in plantations.</p> <p>2. Socialization of the revised SOP No. 08/SOP/UP-PHT/ICS-KBJ/X/2018 and the commitment of farmers not to use paraquat and pesticides which are included in WHO class IA and IB.</p> <p><b>Verification :</b></p> <p>The organization has revised SOP No. 08/SOP/UP-PHT/ICS-KBJ/X/2018 to SOP No: 8/SOP/UP-PHT/ICS-KBJ/IV/2022 dated 1 April 2022. In point 8 stated "It is prohibited to use paraquat and pesticides which are categorized by the World Health Organization (WHO) in classes 1A and 1B and which are listed in the Stockholm Convention and the Rotterdam Convention, because they are harmful to the environment and health". The procedures has been socialized on 4 April 2022 to Group Leaders.</p>
<b>Root Cause Analysis:</b>	Not found in the procedures and farmers' commitment not to use paraquat and pesticides which are included in WHO class IA and IB in plantations. This is due to the limited understanding of the OSH team from the ICS regarding the implementation of the OSH standards in the RSPO.
<b>Corrective Actions:</b>	<p>To ensure that the findings do not reoccur, Group Manager takes the following precautions:</p> <ol style="list-style-type: none"> <li>1. Refreshment training on the use of Paraquat for the K3 team and group leaders</li> <li>2. The Group Manager issues an advisory to members to ensure understanding of the SOP and a commitment not to use paraquat and pesticides which are included in WHO class IA and IB</li> </ol> <p><b>Verification :</b></p> <p>Training regarding prohibition of paraquat was conducted on 4 April 2022 simultaneously with socialization of the revised procedure. All farmers/members of Koperasi Beringin Jaya has re-signed a joint statement for RSPO Certification Commitment dated 1 April 2022. In this updated commitment letter, there was an addition in point 17 that stated "Not using paraquat and pesticides which are categorized by the World Health Organization (WHO) in classes 1A and 1B".</p>
<b>Assessment Conclusion:</b>	Koperasi Beringin Jaya has implemented CAP effectively

Non-conformity			
<b>NCR Ref #</b>	2178365-202203-M6	<b>Date Issued</b>	16 March 2022
<b>Due Date</b>	14 June 2022	<b>Date of nonconformity Closure</b>	8 June 2022
<b>Clause &amp; Category (Critical / Minor)</b>	RSPO ISH Clause D.2.1 MS B (Critical)		
<b>Statement of Nonconformity:</b>	Credit transaction in Palmtrace not match with actual FFB production period April 2021 – February 2022		

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<b>Requirement Reference:</b>	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.
<b>Objective Evidence:</b>	<ul style="list-style-type: none"> <li>The organization has sold or claimed Credit through Palmtrace on September 1, 2021 with a quantity of IS CSPO of 1,405 MT and IS CSPK of 158 MT.</li> <li>Projections during Initial Audit (April 2021 - March 2022) for FFB are 7,026.10 MT, IS CSPO are 1,405.22 MT and IS CSPK are 351.31 MT. Meanwhile, the actual FFB production data for the period April 2021 - February 2022 is 6,734.63 MT which is converted to IS CSPO of 1,346.93 MT and IS CSPK of 336.73 MT.</li> </ul>
<b>Corrections:</b>	<p>The ICS group manager of Koperasi Beringin Jaya will follow directions from the RSPO regarding credit sales. Among them:</p> <ol style="list-style-type: none"> <li>For future RSPO credit sales, it will not be 100% direct</li> <li>Sales will be carried out 80%-90% in advance according to the agreement of the group manager of the Beringin Jaya cooperative, so that it can be monitored in the months ahead whether there is a shortage or excess of RSPO credits that have been sold</li> </ol> <p><b>Verification :</b></p> <p>The organization has send an email to RSPO Secretariat regarding Credit RSPO and actual production of Koperasi Beringin Jaya on 7 April 2022. Direction from RSPO Secretariat (on 21 April 2022) was preferably the volume in palmtrace that can be allocated to RSPO Credits is equal to the actual physical volume. The organization must have an internal mechanism on how to ensure before a certain amount of certified volume/tonnage will be allocated and sold".</p>
<b>Root Cause Analysis:</b>	The occurrence of overselling in the initial period of sales to Palm Trace was caused by a lack of understanding of the group manager of the Beringin Jaya cooperative in the process of recording quotas that could be sold and quotas in Palm Trace.
<b>Corrective Actions:</b>	<p>The ICS group manager of Koperasi Beringin Jaya will make an SOP for RSPO Credit Sales, and not sell RSPO credit directly at 100%, but at 80%-90% first.</p> <p><b>Verification :</b></p> <p>The organization has established procedure for RSPO Credits Sales Mechanism No:2/SOP/UPA/ICS-KBJ/IV/2022 dated 1 April 2022. In the procedure stated that to avoid excess credit sales, RSPO manager ICS conducts credit sales in stages.</p> <ul style="list-style-type: none"> <li>Stage one 80-90% of the projection</li> <li>Phase two is adjusted to the RSPO credit quota available for the current year.</li> </ul>
<b>Assessment Conclusion:</b>	Koperasi Beringin Jaya has implemented CAP effectively

<b>Opportunity for Improvements</b>	
<b>OFI #</b>	<b>Description</b>
<b>OFI 1</b>	#2178365-202203-I1 Koperasi Beringin Jaya has information related to land ownership such as <i>SKT</i> , <i>SHM</i> , including <i>STDB</i> in separate files. It can be improve with make it in one single files.
<b>OFI 2</b>	#2178365-202203-I2

	Organization have implemented peat management such as water level monitoring (per 2 weeks) and subsidence monitoring (per 6 months). The peat area management can be improve with installing identity signboard (Number of monitoring plots and GPS coordinate) in each location.
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Positive Findings	
PF #	Description
PF 1	Peat areas management by conducting water level and peat subsidence monitoring regularly

### 3.3.1 Status of Nonconformities Previously Identified and Observations

No nonconformities identified in previous audit (IAV)

Opportunity for Improvement	
OFI#	Description
<b>OFI 1</b>	<p><b>OFI Statement:</b> 1988279-202011-I1</p> <p>Koperasi Beringin Jaya has implemented best management practices for oil palm plantations on peatlands, namely by installing and monitoring groundwater levels and subsidence stakes, for example in Plots on behalf of Fauzul (Block 9B, KT IV). Consider fencing around groundwater level monitoring points and subsidence stakes.</p> <p><b>Verification / Follow-up actions:</b></p> <p>Based on field observation, it was observed all water level and peat subsidence monitoring location has been equipped with pole/stakes and also fence in the surrounding.</p>
<b>OFI 2</b>	<p><b>OFI Statement:</b> 1988279-202011-I2</p> <p>Based on field visits and interviews with farmer members, it can be verified that none of the members use chemicals to control weeds and pests. For rat pest control, consider using an barn owl (<i>Tyto alba</i>) and starting with making an owl cage.</p> <p><b>Verification / Follow-up actions:</b></p> <p>For rats, mostly the farmers using the biological enemies for its handling such as snake and eagle. No barn owl use for handle rat because existence of snake and eagle still enough to handle rats population.</p>
<b>OFI 3</b>	<p><b>OFI Statement:</b> 1988279-202011-I3</p> <p>Determination of HCV 1 and HCV 4 areas in the HCV 2020 assessment identification report and management practices within Koperasi Beringin Jaya area to be maintained and / or enhanced through the precautionary principle.</p> <p><b>Verification / Follow-up actions:</b></p> <p>Has become a non conformity in this audit (CAV1) with CAR No. 2178365-202203-M3</p>
<b>OFI 4</b>	<p><b>OFI Statement:</b> 1988279-202011-I4</p> <p>Koperasi Beringin Jaya has established a management plan for the Group Control System (SKI) in Standard Operating Unit Procedures on Criteria and Requirements for Members, Initial Gap Assessment of New Members and Provisions for Member Exit and Rejoin</p> <p>ICS can improve the implementation of the Group Control System (SKI) management plan to ensure that individual members have demonstrated compliance with the SKI, namely sanctions for SKI Planning Violations.</p> <p><b>Verification / Follow-up actions:</b></p>

	The monitoring system of ICS implementation conducted based on Internal Audit mechanism. Based on SOP of Internal Audit Improvement No. 2/SOP/UPI/ICS-KBC/X/2018, mentioned that the nonconformity will be delivered to related smallholder including verbal warning to close the NC and to maintain the standard. Then the formal sanction will be given if the smallholder did not conduct the NC closure or there are recurring NC in a certain smallholder.
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### 3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
2178365-202203-M1	Critical	ISH Standard 2.1	16 March 2022	Closed, 8 June 2022
2178365-202203-M2	Critical	ISH Standard 3.5	16 March 2022	Closed, 8 June 2022
2178365-202203-M3	Critical	ISH Standard 4.1	16 March 2022	Closed, 8 June 2022
2178365-202203-M4	Critical	ISH Standard 4.4	16 March 2022	Closed, 8 June 2022
2178365-202203-M5	Critical	ISH Standard 4.8	16 March 2022	Closed, 8 June 2022
2178365-202203-M6	Critical	ISH Standard D.2.1	16 March 2022	Closed, 8 June 2022

### 3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Koperasi Beringin Jaya Certification Unit's environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
<b>Internal Stakeholders</b>	Previous land owner: <ul style="list-style-type: none"> <li>• Bapak Jamal di Desa Koto Beringin</li> <li>• Ibu Kasiem di Desa Koto Beringin</li> <li>• Bapak Jumaidi di Desa Koto Beringin</li> </ul>	Phone interview

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<b>Union/Contractors/Local Communities</b>	<ul style="list-style-type: none"> <li>▪ PT Budi Tani Kembang Jaya (Independent Mill that receives FFB from Koperasi Beringin Jaya)</li> <li>▪ Village Head of Koto Ringin</li> <li>▪ Serikat Petani Kelapa Sawit (SPKS) Rokan Hulu (Mr. Yusro Fadly)</li> </ul>	Village head and Union by face to face interview; PT Budi Tani Kembang Jaya by phone interview
<b>Government Departments</b>	<ul style="list-style-type: none"> <li>▪ Cooperative Department of Siak Regency</li> <li>▪ Environmental Department of Siak Regency</li> <li>▪ Plantation Department of Siak Regency</li> <li>▪ Land Fire Controller Organization "Manggala Agni" Region Sumatera VI, Siak Regency</li> <li>▪ BPN Siak Regency</li> </ul>	Plantation Department of Siak Regency and Land Fire Controller Organization "Manggala Agni" Region Sumatera VI, Siak Regency by face to face interview; Cooperative Department of Siak Regency, Environmental Department of Siak Regency and BPN by phone interview
<b>NGO</b>	<ul style="list-style-type: none"> <li>• Aid Environment</li> <li>• Forest Watch Indonesia</li> <li>• LINKS</li> <li>• JIKALAHARI</li> <li>• Proforest</li> <li>• Sawit Watch</li> <li>• WALHI</li> <li>• Wetlands</li> <li>• WRI</li> </ul>	Invitation letter to give feedback through email

Stakeholders comment	
1	<p><b>Feedbacks:</b></p> <p><b>Dinas Peternakan dan Perkebunan Kab. Siak</b></p> <ul style="list-style-type: none"> <li>- The STDB process has been carried out by the Beringin Jaya Cooperative and all members of the Beringin Jaya Cooperative farmers have registered their land to obtain STDB from the Plantation Service of Siak Regency</li> <li>- Based on observations made by the Field Extension Officer (Mr. Adi Fakhrianto), it was identified that there was an attack of Ganoderma disease in a mild condition. This has been reported to the Plantation Office of Siak Regency to obtain recommendations for control that must be carried out by the Beringin Jaya Cooperative farmers.</li> <li>- During the last 3 years there have been no land conflicts and social issues in the Beringin Jaya Cooperative</li> <li>- There are no issues related to the FFB price that has been set</li> </ul> <p><b>Audit Team verification and response:</b></p> <p>Based on document review and interview with ICS and Head of Koperasi, it was found that Farmers Members of the Beringin Jaya Cooperative have obtained STDB of 100%</p>

<p>2</p>	<p><b>Feedbacks:</b>  <b>Dinas Lingkungan Hidup Kabupaten Siak</b></p> <ul style="list-style-type: none"> <li>• Beringin Jaya Cooperative farmers already have an SPPL (Surat Pernyataan Pengelolaan Lingkungan) document which has been approved by the Siak Regency Environmental Service.</li> <li>• The farmers' land of the Beringin Jaya Cooperative is mostly peatland with shallow and deep classes. So that land management must be considered, especially related to water management on peatlands. One of them is monitoring the water level (TMA) which must be considered and monitoring peat soil subsidence periodically.</li> </ul>
	<p><b>Audit Team verification and response:</b>  Based on document review and interview with ICS, it was found not all cooperative members have had SPPL, but the Beringin Jaya Cooperative has submitted an application to the Siak Regency Environmental Service through letter No. 098/KBJ/III/2022 dated March 10, 2022.</p>
<p>3</p>	<p><b>Feedbacks:</b>  <b>Badan Pertanahan Nasional Kabupaten Rokan Hulu</b>  Could'nt be contacted</p>
	<p><b>Audit Team verification and response:</b>  -</p>
<p>4</p>	<p><b>Feedbacks:</b>  <b>SPKS (Serikat Petani Kelapa Sawit) Kabupaten Siak, Pak Fadli</b></p> <ul style="list-style-type: none"> <li>• Communication and relationships with government agencies are well maintained</li> <li>• Koperasi Beringin Jaya membership is very united and can work together in solving all problems</li> </ul>
	<p><b>Audit Team verification and response:</b>  No negative issued from the public consultation. Document review and interview was conducted during audit.</p>
<p>5</p>	<p><b>Feedbacks:</b>  <b>Head of Villages, Bpk. Harun Z.</b></p> <ul style="list-style-type: none"> <li>• The Beringin Jaya Cooperative already has a fire fighting team in collaboration with Manggala Agni, Koto Ringin Village.</li> <li>• Fire monitoring is always carried out on patrol</li> <li>• There is no land conflict</li> <li>• Financial management so that it can be carried out properly and effectively.</li> <li>• The mechanism for the transfer of land ownership should involve village officials or known to the Village Head of Koto Ringin.</li> <li>• Can embrace other communities so that they can carry out sustainable management of oil palm plantations</li> <li>• 140 plots already have legal ownership of land in the form of Ownership Certificates (SHM)</li> </ul>
	<p><b>Audit Team verification and response:</b>  No negative issued from the public consultation. Document review and interview was conducted during audit.</p>
<p>6</p>	<p><b>Feedbacks:</b>  <b>Department of Cooperative and Trade of Siak Regency, Bpk. Rokhadi (Head of Cooperative-UKM)</b></p>

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	<ul style="list-style-type: none"> <li>The Beringin Jaya Cooperative has managed the Cooperative well. And already have NIK with Grade A (certified)</li> <li>The Beringin Jaya Cooperative has carried out a RAT for the 2021 period on February 10, 2022 which was attended by all members</li> </ul>
	<p><b>Audit Team verification and response:</b>          No negative issued from the public consultation. Document review and interview was conducted during audit.</p>
7	<p><b>Feedbacks:</b>  <b>Manggala Agni Daops Sumatera VI Siak, Pak Sugiyanto dan Pak Kadimun</b></p> <ul style="list-style-type: none"> <li>The Beringin Jaya Cooperative has collaborated with Manggala Agni Daops Sumatera VI Siak and formed a Fire Emergency Team of 5 personnel.</li> <li>Patrols are carried out at least once every 2 weeks and when deemed necessary (looking at the situation and conditions)</li> <li>In this 3 year period there has never been a land fire (at the location owned by farmers)</li> <li>The Beringin Jaya Cooperative has facilitated facilities and infrastructure for fighting land fires.</li> </ul>
	<p><b>Audit Team verification and response:</b>          No negative issued from the public consultation. Document review and interview was conducted during audit.</p>
8	<p><b>Feedbacks:</b>          No feedback and responses from NGO</p>
	<p><b>Audit Team verification and response:</b>          -</p>

List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Jamal (Desa Koto Ringin)	2019	1.84	Yes	Yes	Document of transaction has been reviewed during audit
Ibu Kasiem (Desa Koto Ringin)	2019	1.91	Yes	Yes	Document of transaction has been reviewed during audit
Bapak Jumaidi (Desa Koto Ringin)	2019	1.97	Yes	Yes	Document of transaction has been reviewed during audit

Previous land owner / user comment	
1	<p><b>Feedbacks:</b>  <b>Bapak Jamal (Desa Koto Ringin)</b>  <b>Ibu Kasiem (Desa Koto Ringin)</b>  <b>Bapak Jumaidi (Desa Koto Ringin)</b></p>

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	<ul style="list-style-type: none"> <li>• The process of transferring land ownership is carried out well, there is no coercion and problems related to land.</li> <li>• Before buying and selling land, a survey of the land in question is carried out to determine the boundaries of the land and the completeness of the land legality documents. The location survey was carried out by land owners (sellers) and prospective land buyers (buyers) and witnessed by several witnesses (village heads, community leaders and neighbouring land borders) to ensure that the land was not in a problematic condition.</li> <li>• The transfer of land ownership can be proven by the issuance of a land sale and purchase receipt, which will then be processed at the Koto Ringin Village Office to issue a <i>Surat Keterangan Riwayat Pemilikan Penguasaan Tanah</i>.</li> <li>• So far, there is no conflict or grievance have occurred after the land sale and purchase process was carried out.</li> </ul>
	<p><b>Audit Team verification and response:</b></p> <p>There is no negative issue to be followed up. Document of transaction was available and have been reviewed during audit.</p>

### 3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.



**Formal Signing-off of Assessment Conclusion and Recommendation**

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that Koperasi Beringin Jaya has complied with the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that Koperasi Beringin Jaya is remain certified.

Report prepared by	Acceptance of Assessment Conclusion
Name: Eko Prastio Ramadhan	Name: Sawalmi
Company Name: PT BSI Group Indonesia	Company Name: Koperasi Beringin Jaya
Title: Client Manager / Team Leader	Title: Head of Koperasi Beringin Jaya
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i>  
Date: 10 June 2022	Date: 10 June 2022

**Appendix A: Summary of Findings**

Criterion / Indicator		Assessment Findings	Compliance
<p><b>Principle 1: Optimise productivity, efficiency, positive impacts and resilience</b>            Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p><b>Criteria 1.1:</b> Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
Eligibility	<p>E Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> <li>1. Legal formation (as per country requirements)</li> <li>2. Fair and transparent decision making and governance</li> <li>3. Additional documents per requirements for Group Formation and Management.</li> <li>4. Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2 (see appendix 1 for details needed in declaration).</li> </ol>	<p>Koperasi Beringin Jaya has documented evidence of legal entity that comply to the RSPO ISH standard, such as:</p> <ul style="list-style-type: none"> <li>- Deed of Establishment Koperasi Beringin Jaya dated 10 March 2002, No.15/BH/DKP.4/1.2/III/2002. Cooperative register number: 1405012050013.</li> <li>- Renewal of Notarial Establishment Deed No. 38 dated 31 May 2021 due to the renewal of organization officials.</li> <li>- Cooperative Identification Number (<i>Nomor Induk Koperasi</i>) No. 14050120500013 dated 15 September 2021.</li> <li>- Decision making are made fairly, establishment of Koperasi Beringin Jaya are made by numbers of person representing the land owner as stated in <i>Keterangan Rencana Kabupaten</i> (KRK) No.97/KRK/PU TARUKIM/2020 dated 31 March 2020.</li> <li>- Declaration from smallholder members are available, in the form of Statement of Willingness to Participate in RSPO Certification and Comply with Principles, Requirements and Indicators dated 1 July 2020. All smallholder who become sample in this audit has been verified.</li> </ul>	Complied
Milestone A	<p>Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms,</p>	<p>Organization Structure of Internal Control System Koperasi Beringin Jaya has been established. Appointed Mr. Mustawi as Group Manager for 5 years period from 19 November 2017 - 19 November 2022.</p>	Complied

	<p>financial management, and best practices for smallholder organisations.</p>	<p>Member of Koperasi Beringin Jaya consist of Farmer Group Niur Jaya, Jaya Bersama, Tandan Bertuah, Tani Makmur, Sawit Jaya, Sawit Makmur and Maju Bersama. Main tasks and function of Group Manager, Operations Managers and units.</p> <p>FFB price mechanism has been understood by members, which is based on price from the palm oil mill (buyer). All FFB from smallholder are sold to PT Budi Tani Kembang Jaya. FFB price are informed to the cooperative management and the farmer member, deduction is calculated to each member. Deduction applied to member who use workers from cooperative, fertilizer and pesticide used, transportation, community contribution etc.</p> <p>Training on good agriculture practice has been carried out to group members as evidence below:</p> <ul style="list-style-type: none"> <li>• <i>Pelatihan Kelembagaan dan Sertifikasi Keberlanjutan untuk ICS dan Ketua Kelompok</i> - Training on Sustainability Certification for ICS and Group Manager, dated 16 Jul 2018. Attended by 15 members, including ICS and cooperative organisation management structure.</li> <li>• <i>Pengendalian Kebakaran Hutan dan Lahan di Kabupaten Siak</i> – Training on Forest Fire Control, dated 22 Jan 2020.</li> <li>• <i>Pelatihan ISH Standard Baru, Premium Sharing dan Pencatatan Produksi</i> – Training on New ISH Standard, Premium Sharing and Production Recording, dated 31 Aug 2020. Attended by 68 members.</li> <li>• <i>Teknik Budidaya Tanaman Kelapa Sawit</i> – Training on oil palm cultivation; 25 Sep 2018.</li> <li>• External Training of Sustainable Palm Oil: Supply and Demand on 28 October 2021 by PT Kualitas Sertifikasi Indonesia, attended by Cooperative Officials, Group Manager and ICS team.</li> <li>• External Training of RSPO Internal Audit on 15 November 2021</li> </ul>	
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		<p>by PT Tuv Rheinland Indonesia, attended by Cooperative Officials, Group Manager and ICS team.</p> <ul style="list-style-type: none"> <li>• External Training of Effective Manuring on 06 January 2022 by PPKS (<i>Indonesian Oil Palm Research institute</i>), attended by Cooperative Officials, Group Manager and ICS team.</li> <li>• Internal training of good agricultural practices conducted regularly for smallholder in Sub Group level. For instance, training of Tani Makmur Sub-Group conducted on 05 October 2021, Jaya Bersama Sub-Group conducted on 04 November 2021.</li> </ul>	
<p>Milestone B</p>	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> <li>• Fair and transparent decision-making and governance</li> <li>• Sustainable financial management</li> </ul>	<p>FFB price mechanism has been understood by members, which is based on price from the palm oil mill (buyer). FFB price are informed to the cooperative management and the farmer member, deduction is calculated to each member. Deduction applied to member who use workers from cooperative, fertilizer and pesticide used, transportation, community contribution etc.</p> <p>There was a Monthly Report contain FFB Gross weight; Nett weight; sortation; tax; deduction to PT Persi; transportation; weighing; road maintenance; office; management fee; savings; nett income. Koperasi Beringin Jaya has an Annual Production Budget, demonstrated a sustainable financial management.</p> <p>The Annual Member Meeting (<i>Rapat Anggota Tahunan</i>) for bookkeeping of 2021 has been conducted on 10 February 2022. This meeting attended by 135 attendance including members, Cooperative Agency and Agricultural Agency of Siak Regency, Koto Ringin Village and Mempura Sub-Sistrict Officials. This meeting to discuss operational activities and financial report, and to accept and ratify the financial report, as a part of transparent decision-making and governance.</p> <p>The Financial Report has covered variables of incomes and expenses, financial balance, assets (active &amp; passive), obligations (short term,</p>	<p>Complied</p>

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		long term and equity). Based on report review and public consultation with governmental agencies, can be concluded that the financial status of Koperasi Beringin Jaya is in a good condition.	
<b>Criteria 1.2:</b> Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>Training on good agriculture practice has been carried out to group members since the preparation of RSPO certification until current. Training comprise traceability of FFB, pesticide handling, hazardous waste, OHS, firefighting and HCV. The training were:</p> <ul style="list-style-type: none"> <li>- <i>Pelatihan Kelembagaan dan Sertifikasi Keberlanjutan untuk ICS dan Ketua Kelompok</i> - Training on Sustainability Certification for ICS and Group Manager, dated 16 Jul 2018.</li> <li>- <i>Pengendalian Kebakaran Hutan dan Lahan di Kabupaten Siak</i> – Training on Forest Fire Control, dated 22 Jan 2020.</li> <li>- <i>Pelatihan ISH Standard Baru, Premium Sharing dan Pencatatan Produksi</i> – Training on New ISH Standard, Premium Sharing and Production Recording, dated 31 Aug 2020. <i>Teknik Budidaya Tanaman Kelapa Sawit</i> – Training on oil palm cultivation; 25 Sep 2018.</li> <li>- External Training of Sustainable Palm Oil: Supply and Demand on 28 October 2021 by PT Kualitas Sertifikasi Indonesia, attended by Cooperative Officials, Group Manager and ICS team.</li> <li>- External Training of RSPO Internal Audit on 15 November 2021 by PT Tuv Rheinland Indonesia, attended by Cooperative Officials, Group Manager and ICS team.</li> <li>- External Training of Effective Manuring on 06 January 2022 by PPKS (<i>Indonesian Oil Palm Research institute</i>), attended by</li> </ul>	Complied

		<p>Cooperative Officials, Group Manager and ICS team.</p> <ul style="list-style-type: none"> <li>- Internal training of good agricultural practices conducted regularly for smallholder in Sub Group level. For instance, training of Tani Makmur Sub-Group conducted on 05 October 2021, Jaya Bersama Sub-Group conducted on 04 November 2021.</li> </ul>	
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sale	<p>The flow chart of records starting from smallholder personal record (harvesting, manuring), then the Sub-Group Head (<i>Kelompok Tani</i>) will recap the data. After that, the data of Sub-Group will be recapped by the cooperative. It has been reviewed the data of sample of smallholders, Sub-Group and in Cooperative level.</p> <p>The data in Sub-Group level covering detail of every member, code number, planting year, hectarage, and production. For instance, total production of Sawit Makmur Sub-Group in February 2022 totaled 50.64 MT.</p>	Complied
<b>Criteria 1.3:</b> Smallholders implement good agricultural practices (GAP) on their farms.			
Eligibility	Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E, Annex 2).	<p>Smallholders committed to implement good agricultural practices. This commitment already written in Statement of Willingness to Participate in RSPO Certification and Comply with Principles, Requirements and Indicators dated 1 July 2020. All members have signed the declaration.</p> <p>Record of smallholder activity are maintained through daily activity book "Daily Book" that cover activity of harvesting, fertilizing, upkeep and IPM.</p>	Complied
Milestone A	Smallholders complete training on Good Agriculture Practices (GAP).	<p>Training on good agriculture practice has been carried out to group members since the prepararion of RSPO certification until current. The training were:</p> <ul style="list-style-type: none"> <li>- <i>Pengendalian Kebakaran Hutan dan Lahan di Kabupaten Siak</i> – Training on Forest Fire Control, dated 22 Jan 2020.</li> </ul>	Complied

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Milestone B	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.	Based on field observation the the sample plots of smallholder and interview with them and the workers, can be concluded that smallholders have adopted good agricultural practices in their blocks. FFB sold, fertiliser input, weeding rotation are recorded and can be traced.	Complied
<b>Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing</b>			
Comply with the law and respect communities' rights			
<b>Criteria 2.1:</b> Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices			
Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to appendix 1).	Koperasi Beringin Jaya had conducted map overlapping between Smallholders area Map of Forest Area Around Beringin Jaya	OFI

		<p>Cooperative, Siak, Riau (<i>Kawasan Hutan di Sekitar Koperasi Beringin Jaya, Siak, Riau</i>) with appropriate scale. Source: SK Menhut No. 903 Tahun 2016, Badan Pemantapan Kawasan Hutan. It and Forest Area as per Ministry of Forestry and Environmental. is clear that area of Koperasi Beringin Jaya located outside the Forest Area.</p> <p><b>Opportunity For Improvement (2178365-202203-I1) :</b>          Koperasi Beringin Jaya has had information related to land ownership such as <i>SKT, SHM</i>, including <i>STDB</i> in separate files. It can be improve with make it in one single files.</p>																																					
<p>Milestone A</p>	<p>Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.</p>	<p>All of smallholder have had land title in the form of Land Certificate (SHM – <i>Sertifikat Hak Milik</i>) which is issued by Agrarian Agency, and Decree of Land Ownership History (SKT – <i>Surat Keterangan Tanah</i>) whis is issued by Village Head. During Initial Certification and Surveillance visit, smallholders can demonstrate these documents.</p> <p>The sample of smallholders at ASA 1 are:</p> <table border="1" data-bbox="1131 938 1910 1380"> <thead> <tr> <th>Smallholder</th> <th>Smallholder ID</th> <th>Land Title</th> <th>Ha</th> </tr> </thead> <tbody> <tr> <td>Karsono</td> <td>604014</td> <td>SHM No. 01930</td> <td>1.71</td> </tr> <tr> <td>Rahaina</td> <td>605032</td> <td>SKT</td> <td>0.96</td> </tr> <tr> <td>Suparto</td> <td>606021</td> <td>SHM No. 01782</td> <td>1.90</td> </tr> <tr> <td>Zubir</td> <td>606014</td> <td>SHM No. 01775</td> <td>1.82</td> </tr> <tr> <td>M. Ata</td> <td>601008</td> <td>SHM No. 01692</td> <td>1.85</td> </tr> <tr> <td>Hadi</td> <td>602008</td> <td>SHM No. 01878</td> <td>1.93</td> </tr> <tr> <td>Joko Priyono</td> <td>602014</td> <td>SHM No. 01754</td> <td>1.97</td> </tr> <tr> <td>Rahmat</td> <td>602023</td> <td>SHM No. 01758</td> <td>1.96</td> </tr> </tbody> </table>	Smallholder	Smallholder ID	Land Title	Ha	Karsono	604014	SHM No. 01930	1.71	Rahaina	605032	SKT	0.96	Suparto	606021	SHM No. 01782	1.90	Zubir	606014	SHM No. 01775	1.82	M. Ata	601008	SHM No. 01692	1.85	Hadi	602008	SHM No. 01878	1.93	Joko Priyono	602014	SHM No. 01754	1.97	Rahmat	602023	SHM No. 01758	1.96	<p>Complied</p>
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<p>Milestone B</p>	<p>Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.</p>	<p>Based on field observation of plots of samples (mentioned in 2.1 MS A), it can't be shown that all land demarcations are available clearly, visibly, and maintained. Based on field observation of land plots of Suparto (ID 606021), M. Ata (IDD 601008), and Burhan (603004), it can't be demonstrated that the land demarcations have been clearly managed.</p> <p>The farmers said the land demarcations are determined using plot stakes di all corners or other natural signs. However, for the position where the plot stakes/stones are unavailable, also there is no a clear natural sign.</p> <p>Moreover, it is known that Cooperative has no procedure yet related land demarcation (determination of the marker, installation, maintenance, and monitoring).</p> <p><b>Non conformity (2178365-202203-M1) :</b></p> <p>It can't be shown that all land demarcations are available clearly, visibly, and maintained.</p>	<p style="text-align: center;">Non-compliance</p>																

<b>Criteria 2.2:</b> Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.			
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Based on document review, interview with Cooperative Officials and members, as well as based on public consultation, it has known that the farm of Koperasi Beringin Jaya has been established since 2005. The oil palm plantation in the cooperative was developed by the government programme (the lands are appointed by government) through the Siak I project, which is a collaboration between the Siak Regency Government and PT. Permodalan Siak (Siak owned enterprises/BUMD Siak) and PT. Perkebunan Nusantara (PTPN V) Riau.  The smallholders land/blocks/plots are state ownership and due to Siak Regency programme, the process of land use rights ownership also facilitated by the government.  Based on landownership of smallholders database, the members have Land Historical Statement or " <i>Surat Keterangan Riwayat Pemilikan Penguasaan Tanah</i> " and/or Ownership Certificate (SHM).  Based on interview with ICS, there was no plan for expansion area and recruit/added new member. Koperasi Beringin Jaya focusing to maintain the existing members for sustainability implementation in a way of enhancing knowledge to be more excellence.	Complied
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).		Complied
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).		Complied
<b>Criteria 2.3:</b> The right to use the land is not disputed by indigenous peoples, local communities or other users			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to appendix 1).	All smallholders have declared in Statement of Willingness to Participate in RSPO Certification and Comply with Principles, Requirements and Indicators dated 1 July 2020, stated that the smallholders have no disputes at the moment, and will declare to Group Manager if any dispute in the future. The declaration of sample of smallholder (mentioned in 2.1 MS A) also has been re-verified during this audit.	Complied

Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	Based on interview with local government (village head), relevant agencies of Siak Regency, as well as based on field observation, it is known that there is no land disputes occurs within Koperasi Beringin Jaya area since the first time developed in 2005. Also, the area of Koperasi Beringin Jaya is developed through Siak Regency project. Koperasi Beringin Jaya also has SOP of Dispute Resolution (No:2/SOP-MO/ICS- KBJ/VIII/2020 dated 18 Agustus 2020) as a preventive mechanism if there any dispute in the future. This policy has socialized to all members (farmer) on 20 September 2021 and attended by 135 farmers.	Complied
Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve		Complied
<b>Criteria 2.4:</b> Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	Oil Palm Plantations of Koperasi Beringin Jaya were established since 2005. The oil palm plantations in the cooperative were developed under the government programme through the Siak I project, which is a collaboration between the Siak Regency Government and PT. Permodalan Siak (Siak owned enterprises/BUMD Siak) and PT. Perkebunan Nusantara (PTPN V) Riau. Based on the correspondence between the cooperative and the Public Works Office for Spatial Planning for Public Housing and Settlement Areas in Siak Regency (reply letter on March 31, 2020) it is stated that based on technical studies and regulations that:  - Refer to the Minister Decree of Environment and Forestry No. MENLHK / SETJEN / PKL.0 / 2/2017 concerning the Establishment of the National Peat Ecosystem Function Map. The Koperasi Beringin Jaya submitted area is located in the Peat Hydrological Unit with protection functions covering an area of ±8.29 Ha. This regulation using map with scale 1:250,000.	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).		Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).		Complied

		<ul style="list-style-type: none"> <li>- Considering Minister of Environment and Forestry Decision Letter No. SK7099 / MENLHK-PKTL / IPSDH / PLA.1 / 2019 related PIPPIB, this location is included in the Peat Hydrological Unit covering an area of ±147.32 Ha.</li> <li>- Based on the Spatial Planning (RTRW) of Riau Province 2018 - 2038, the location of Koperasi Beringin Jaya is categorized as Agriculture land with an area of ±189.4 Ha and Large Plantation for an area ±198.6 Ha.</li> </ul> <p>According to information gathered from Environmental and Forestry Agency of Siak Regency and Riau Province during stakeholder consultation, if referred to Regulation of Environmental and Forestry Minister Decree No: P.10/MENLHK/SETJEN/KUM.1/3/2019 related Identification, Determination and Management of Peat Dome with Peat Hydrological Unit, on Article 8 Section 6.b it was stated that "For the protection function of Peat Ecosystem and cultivation function of Peat Ecosystem which has been utilized, it can still be continued while maintaining its hydrological function.</p> <p>Whereas, the map of Peat Hydrological Unit scale 1:50,000 as required in Article 8 Section 5 in this regulation was not determined/issued for Siak Regency. Therefore, area of Koperasi Beringin Jaya located outside of areas classified as national parks or protected areas as defined by national, regional or local law.</p>	
<p><b>Criteria 2.5:</b> For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.</p>			
<p>Eligibility</p>	<p>For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their free, prior and informed consent, based on a simplified FPIC approach (refer to appendix 1).</p>	<p>According to Reporting Template for Disclosure of Areas Cleared without Prior HCV Assessment since November 2005 which sent to RSPO on 15 November 2019 and responded by RSPO on 19 November 2019 by alicia@rspo.org, all the 209 plots are planted since June 2005. All the smallholders plots are conversion from Rubber Plant to Oil Palm.</p>	<p>Complied</p>

Milestone A	A Smallholders complete training on how to conduct a simplified FPIC approach.	The smallholders have no plan of new planting in the future.	Not Applicable
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.	The smallholders have no plan of new planting in the future.	Not Applicable
<b>Principle 3: Respect human rights, including workers' rights and conditions</b>			
Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.			
<b>Criteria 3.1:</b> There is no use of forced labour.			
Eligibility	Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour on the farm, including family, contract and hired labour (refer to appendix 1).	<p>ICS - Koperasi Beringin Jaya has demonstrated the commitment to no use of forced labour and ensure that any use of forced labour on the farm.</p> <p>Each farmer (member) has also signed declaration to join RSPO certification and commitment to comply with the RSPO ISH indicator. Chapter D, Article 8 of the declaration stated that member commit to ensures no forced labour on farm operations and ending any existing forced labour. Smallholders have given awareness prior to signing the declaration letter.</p> <p>The ICS has established ICS Policy of Sustainable Palm Oil, "<i>Kebijakan tentang Minyak Sawit Berkelanjutan Unit Sertifikasi ICS Koperasi Beringin Jaya</i>" document no.1/ICS-KBJ/VII/2020, Revision 1, dated 9 July 2020. The policy stated in Chapter IV (Best Governance in Social Relations), Article 12 (Protection of Labour and Fair Wages), Verse:</p> <p>a) The ICS Koperasi Beringin Jaya is committed to protect workers who work within cooperative or workers who work in member farm.</p>	Complied

		<p>b) The remuneration system is based on the government’s minimum wage standard or in accordance with the agreement of the two parties, which is the workers and the farm owner in the following categories:</p> <ul style="list-style-type: none"> <li>• The salary is based on the volume of FFB, or</li> <li>• The salary is based on land area worked on, or</li> <li>• The salary is based on the man days.</li> </ul> <p>c) Work is carried out according to the agreement and carried out without any compulsion.</p> <p>d) There was no contract substitution, forced salary cuts and withholding of salary without a clear reason.</p> <p>This policy has been socialized to all members of Beringin Jaya Cooperative on 20 September 2020 and attended by 135 members. The smallholders provide contract describing name and address of the workers, agreement, work type, pay and condition, OHS.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> <li>• Retention of identity documents including but not limited to passports;</li> <li>• Payment of recruitment fees by workers;</li> <li>• Contract substitution;</li> <li>• Involuntary overtime;</li> <li>• Lack of freedom of workers to resign;</li> <li>• Penalty for termination of employment;</li> <li>• Debt bondage;</li> <li>• Withholding of wages</li> </ul>	<p>Smallholders have given awareness regarding free and fair labour agreement prior to signing the declaration letter.</p> <p>Koperasi Beringin Jaya, has provided training to farmers and their workers (Harvesters, fertilizers and sprayers) at the time with Rapat Anggota Tahunan Koperasi Beringin Jaya on February 10, 2022 was attended by 135 farmers. The material provided at the training includes:</p> <ol style="list-style-type: none"> <li>1) Socialization of PSR (Peremajaan Sawit Rakyat)</li> <li>2) Prohibition of Discrimination, Forced Labor and Trafficking</li> <li>3) Prohibition of employing minors and prohibition of Using Child Labor as well.</li> <li>4) Prohibited of Retention of identity documents including but not limited to passports, Payment of recruitment fees by workers,</li> </ol>	<p>Complied</p>

		<p>Contract substitution, Involuntary overtime, Lack of freedom of workers to resign, Penalty for termination of employment, Debt bondage, Withholding of wages</p> <p>5) Manpower socialization, including: workers' rights, work contracts, standardization of wages, freedom of association, working overtime, termination of employment in accordance with applicable laws and regulations.</p> <p>Providers of the training materials were Pak Sawalmi as Group Manager ICS Koperasi Beringin Jaya.</p> <p>The smallholders provide contract describing name and address of the workers, agreement, work type, pay and condition, OHS.</p> <p>Data verified:</p> <ul style="list-style-type: none"> <li>• Work Agreement "Surat Perjanjian Kerja" no: 098/KBJ/SPK/2021, between member of Koperasi Beringin Jaya on behalf of Sugeng Farmer group Tandan Bertuah and Mr Sutrisno (harvester), dated 04 August 2021</li> <li>• Work Agreement "Surat Perjanjian Kerja" no: 098/KBJ/SPK/2021, between member of Koperasi Beringin Jaya on behalf of Irianto Farmer /Sugeng (head of farmer group) Tandan Bertuah and Mr Inestel Laia (harvester), dated 16 August 2021.</li> <li>• Work Agreement "Surat Perjanjian Kerja" no: 098/KBJ/SPK/2021, between member of Koperasi Beringin Jaya on behalf of Sugeng Farmer group Tandan Bertuah and Mr Pajri (harvester), dated 16 August 2021</li> </ul> <p>Based on mutual agreement and interview with smallholder members, all farmers who are members of Koperasi Beringin Jaya apply the same wage value for each job such as harvesting, pruning, and fertilizing. There is no workers dispute until Surveillance 1 audit.</p>	
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<p>Milestone B</p>	<p>Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	<p>According to the interview with board of smallholder member in Koperasi Beringin Jaya obtain information that there is no migrant worker employed in their operational activity. The farmers usually manage their own land or hiring their family member. Working agreement usually based on verbal agreement based on kinship closeness.</p> <p>Based on mutual agreement, all farmers who are members of the Koperasi Beringin Jaya apply the same wage value for each job such as harvesting, pruning, fertilizing and so on. There is no workers dispute until now.</p> <p>All worker is freely chosen. Workers and their families in Beringin Jaya Cooperatives get access freely related to the identity documents of the workers. This can also be seen from the Work Agreement Letter made doubles (2 copies) and held by each party, namely the employer and workers.</p>	<p>Complied</p>
<p><b>Criteria 3.2:</b> Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.</p>			
<p>Eligibility</p>	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> <li>1. Compliance with the minimum age of workers and as defined by local, state, or national law,</li> <li>2. Not exposing children to hazardous work.</li> <li>3. Providing adult supervision of young people working on the farm.</li> <li>4. Ensuring the practice of children’s rights to education is unrestricted and respected.</li> </ol> <p>(Refer to appendix 1).</p>	<p>ICS - Koperasi Beringin Jaya has demonstrated the commit to compliance with the minimum age of workers and as defined by local, state, or national law.</p> <p>Each farmer (member) has signed declaration to join RSPO certification and commitment to comply with the RSPO Principles, Criteria and Indicators. Chapter D, Article 8 of the declaration stated that member commit to ensures that no child labour in oil palm operation and ending any existing child labour. Smallholders have given awareness prior to signing the declaration letter.</p> <p>The ICS has established ICS Policy of Sustainable Palm Oil, “<i>Kebijakan tentang Minyak Sawit Berkelanjutan Unit Sertifikasi ICS Koperasi Beringin Jaya</i>” document no.1/ICS-KBJ/VII/2020, Revision 1, dated 9</p>	<p>Complied</p>



		<p>July 2020. The policy stated in Chapter IV (Best Governance in Social Relations), Article 10 (Prohibition of the Use of Child Labour), Verse:</p> <ol style="list-style-type: none"> <li>1. Members of the ICS Koperasi Beringin Jaya are committed not to use child labour in any practice in farm.</li> <li>2. If a child is brought into the farm with a view to maximizing supervision, then the child must be under adult supervision.</li> <li>3. What is meant by child labour is to employ children under 17 years of age, or in accordance with existing regulations.</li> </ol> <p>Awareness training related ICS Policy of Sustainable Palm Oil was carried out on 20 September 2021 and attended by 135 farmers.</p> <p>There are about 62 farmers who haven't gotten socialization associated with the child workers, this is because farmers are still absent.</p>	
Milestone A	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> <li>1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher.</li> <li>2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work.</li> <li>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable.</li> </ol>	<p>ICS - Koperasi Beringin Jaya has implemented the policy related to protect children.</p> <p>Based on interview with sample of smallholder member and harvester (Mr. Pajri, Sutrisno and Inestel Laia) during visit audit, there was no workers on smallholder farm under the age of 15 or the minimum age.</p> <p>Based on review of document of workers list "Daftar Pekerja", updated in January 2022, the youngest worker Mr. Dika - harvester (30 years old, date of birth 15th October 1996) and Mr Susmoro – harvester (30 years)</p> <p>In addition, based on field visit and interview with ICS Manager, there was no children workers.</p>	Complied
Milestone B	<p>Group managers and smallholders implement measures to protect children as follows:</p>	<p>ICS - Koperasi Beringin Jaya has implemented the policy related to protect children.</p>	Complied

	<ol style="list-style-type: none"> <li>1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher.</li> <li>2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work.</li> <li>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable.</li> </ol>	<p>Based on interview with sample of smallholder member and harvester (Mr. Pajri, Sutrisno and Inestel Laia) during visit audit, there was no workers on smallholder farm under the age of 15 or the minimum age.</p> <p>Based on review of document of workers list "Daftar Pekerja", updated in November 2020, the youngest worker Mr Dika - harvester (30 years old, date of birth 15th October 1996) and Mr Susmoro – harvester (30 years)</p> <p>In addition, based on field visit and interview with ICS Manager, there was no children workers.</p>	
<p><b>Criteria 3.3:</b> Workers’ pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.</p>			
<p>Eligibility</p>	<p>Smallholders commit to pay workers according to minimum legal requirements or mandatory industry standards (Refer to appendix 1).</p>	<p>Each farmer (member) has commitment through policy about <i>Kebijakan Tentang Minyak Sawit Berkelanjutan Unit Sertifikasi ICS Koperasi Beringin Jaya</i> on July 9, 2020 article 12 on the protection of labor and fair wages; that system is the value of the UMR or in accordance with the agreement waging of both sides, workers and the farmer. This policy has socialized to all members (farmer) on 20 September 2021 and attended by 135 farmers.</p> <p>Koperasi Beringin Jaya is located in Mempura District, Siak Regency, Riau Province, Riau Regency/City Minimum Wage (UMK) is stipulated through Decree (SK) Number Kpts.1272/XI/2021 on UMK in Riau Province in 2022 amounting to IDR 3,114,237 or not change from UMK period in 2021. Smallholder member has signed the statement letter "Pernyataan Pekebun" which stated at point D.4 "Pay of national level minimum wage".</p> <p>Koperasi Beringin Jaya has committed in terms of paying workers' wages by establishing policies related to wages through Group Manager Decree No. 02/Manager/XI/2021 dated 6 November 2021; concerning Wage Payments, mentioned: "Pemberian upah kepada</p>	<p>Complied</p>

		<p>pekerja mengacu kepada ketentuan Upah Minimum Kabupaten (UMK) Siak tahun terbaru dan ketentuan dari koperasi Beringin Jaya</p> <p>- The grant of the wages to workers refer to the provisions of the minimum wage district (UMK) Siak Regency Riau Province the latest year and the terms of the Cooperative Beringin Jaya "</p> <p>The Policy also stipulates that:</p> <ul style="list-style-type: none"> <li>- If the wage is lower than the stipulated, it must be explained by the conversion system of working hours or a special situation</li> <li>- If overtime has to be done, wages can be adjusted based on the duration of overtime work after going through the wage conversion calculation set by the government.</li> <li>- Koperasi Beringin Jaya or members (farmers) are prohibited from withholding worker's wages</li> <li>- Facilitate the mechanism for making work agreements between farmers and workers that refer to applicable government regulations and RSPO requirements.</li> </ul> <p>Based on document of Work Agreement Letter - Surat Perjanjian Kerja between worker, farmer and Group Manager Koperasi Beringin Jaya has mention that:</p> <p>Workers are entitled to wages / salaries from garden owners in accordance with the type of work they do:</p> <ul style="list-style-type: none"> <li>- Harvest work of Rp 200,000 – 300,000 per ton</li> <li>- Pruning work on average IDR 1,000,000 – 1,300,000 per plot per ha</li> <li>Fertilization work of IDR 20,000 – 30,000 per zak</li> <li>- Grass clearing work using machinery of IDR 1,300,000 – 1,700,000 per plot</li> </ul>	
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		- FFB loading and weighting officer (Tukang timbang) work of IDR 18,000 – 20,000 per ton.	
Milestone A	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.	<p>At the time of this audit conducted a document (pay slip receipt) verification, based on the verification of harvesters' wages/pay slips for the period of 2022:</p> <ol style="list-style-type: none"> <li>1) Slip payment of wages for period 28 February 2022:            On behalf of: Selamat/Sutrisno            Plot owner/Farmer: Mr. Burhan (603004)            Type of Work: Harvesting <i>on 28 February 2022</i>            Total yields: 1,870 Kg            Working hours: 5 hours            Wages received by workers: IDR 467,500            Or per hour as much as IDR 93,500 (above the regulation)</li> <li>2) 25 April 2021 wage payment slip:            On behalf of: Pajri            Plot owner/Farmer: Sugito (603026)            Type of Work: Harvest            Total yields: 820 Kg            Working hours: 5 hours            Wages received by workers: IDR 164,000            Or per hour of IDR 32,800</li> <li>3) 05 January 2022 wage payment slip:            On behalf of: Ardika Saputra and Herianto            Group Farmer: Tandan Bertuah            Type of Work: Loder and weight            Total yields: 108,770 Kg</li> </ol>	Complied

		<p>Working day: 4 days  Wages received by workers: IDR 2,175,400  Or per day of IDR 271,925</p> <p>The payment of harvest wages is in accordance with the agreement in the harvester's employment contract and also has not been identified as discrimination against workers both men and women. Based on the harvester's wage payment slip above, Koperasi Beringin Jaya provides workers wages above the UMK Siak Regency in 2022 period.</p> <p>During the field trip, interviews were conducted with several harvesters: Pajri, Sutrisno and Laia, that the payment had been made fairly and no discrimination.</p>	
<p>Milestone B</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.</p>	<p>All workers are considered as casual workers. They were paid based on daily rate and only pay when they have work. However, individual smallholders following the instruction from group manager for minimum wage.</p> <p>Group Manager has also shown the document a Regency Minimum Wage (UMK) stated by the Decree of the Governor of Riau Number: Kpts.1272/XI/2021 on UMK in Riau Province in 2022 dated 21 November 2021 concerning District/City Minimum Wages in Riau Province in 2022 where the Minimum Wage for Siak Regency is set at IDR 3,114,237 /month.</p> <p>Also, based on the Regulation of the Minister of Manpower Number 15 of 2018 concerning Minimum Wages, the daily wage of workers can be calculated by dividing the monthly wage by 25 (for 6 working days a week), so based on this calculation the daily minimum wage in Siak district in 2022 is IDR 124,569 / Working Day.</p>	<p>Complied</p>

		Based on interviews and verification of wage documents with harvester (Pajri, Sutrisno and Laia), the wage that the Koperasi Beringin Jaya has given her is IDR. 200,000, - /day. The data shows that workers have received wages above the daily minimum wage for Siak Regency.	
<b>Criteria 3.4:</b> Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.			
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (Refer to appendix 1).	Koperasi Beringin Jaya has demonstrated commit to respect the rights of workers to file a complaint/grievance. Each farmer (member) has signed declaration to join RSPO certification and commitment to comply with the RSPO ISH requirement. Chapter D, Article 5 of the declaration stated that member commit to respect the rights of workers to file a complaint/grievance.	Complied
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	Smallholders have given awareness on workers' rights to file a complaints/grievance prior to signing the declaration letter. Koperasi Beringin Jaya has had a mechanism related to grievance of member recorded on Standar Operasional Prosedur Pengaduan dan Keluhan Anggota dated 24 October 2018. Explaining that related to the process of handling complaints from members, member complaints are submitted and recorded by the Secretary of the Beringin Jaya Cooperative ICS (Mr. Rudi Mutalib). This procedure has been socialized to all farmers and workers on September 20, 2021, this training was attended by 135 workers in Beringin Jaya Cooperative. Beringin Jaya Cooperative has provided training to farmers and their workers (Harvesters, fertilizers and sprayers) on February 10, 2022, this training was attended by 130 farmers and workers in Beringin Jaya Cooperative. The material provided at the training includes: 1) Base management practices palm oil	Complied

		<ul style="list-style-type: none"> <li>2) Socialization of PSR (Peremajaan Sawit Rakyat)</li> <li>3) Prohibition of Discrimination, Forced Labor and Trafficking</li> <li>4) Prohibition of employing minors and prohibition of Using Child Labor as well.</li> </ul>	
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	<p>Based on interview with sample of smallholder member, they have understand that group manager has established the procedure for dealing with complaint and grievances.</p> <p>Beringin Jaya Cooperative has had a mechanism related to grievance of member recorded on <i>Standar Operasional Prosedur Pengaduan dan Keluhan Anggota</i> dated 24 October 2018. Explaining that related to the process of handling complaints from members, member complaints are submitted and recorded by the Secretary of the Beringin Jaya Cooperative ICS (Mr. Rudi Mutalib).</p> <p>Based on interviews with several workers (harvesters, loaders and weighers), that they have access to submit complaints. Workers' complaints are submitted directly to the land owner or the head of the farmer group where they work and then will be submitted to the ICS Secretary of the Beringin Jaya Cooperative (Bpk. Tamam). Until the first surveillance audit was conducted, there were no recorded complaints from workers.</p>	Complied
<b>Criteria 3.5:</b> Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (Refer to appendix 1).	<p>Koperasi Beringin Jaya and smallholder member has shown to commit to providing safe working conditions and facilities refer to the ICS Policy of Sustainable Palm Oil, "Kebijakan tentang Minyak Sawit Berkelanjutan Unit Sertifikasi ICS Koperasi Beringin Jaya" document no.1/ICS-KBJ/VII/2020, Revision 1, dated 9 July 2020. Commitment stated in Chapter III, Article 9 (Occupational Health and Safety):</p> <ul style="list-style-type: none"> <li>a) ICS Koperasi Beringin Jaya has a training plan on OHS for members and workers who work for member.</li> </ul>	Complied

		<p>b) ICS Koperasi Beringin Jaya appoints a work unit that handles OHS.</p> <p>c) ICS Koperasi Beringin Jaya ensures that workers who work at high risk (harvesting, spraying, slashing, and pruning) get good health services by cooperation with the Public Health Center (PUSKESMAS) to conduct routine checks on the health of workers.</p> <p>d) ICS Koperasi Beringin Jaya provides information in the form of information boards regarding OHS and procedures for handling work accidents, placed at strategic locations in the farm.</p> <p>Each farmer (member) has signed declaration to join RSPO certification and commitment to comply with the RSPO Principles, Criteria and Indicators. Chapter D, Article 6 of the declaration stated that member commit to providing safe working conditions and facilities.</p>	
<p>Milestone A</p>	<p>Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them</p>	<p>Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, such as:</p> <ul style="list-style-type: none"> <li>• Training on Pesticide handling, hazardous waste management, Health and Safety conducted on 20 September 2021, attended by 135 member of ICS Koperasi Beringin Jaya and ICS Koperasi Sawit Jaya.</li> <li>• Awareness training related ICS Policy of Sustainable Palm Oil that contain commitment to no discrimination, harassment or abuse on the farm conducted on 10 February 2022 at the time with Rapat Anggota Tahunan 2021 period attended by 130 members.</li> </ul> <p>Smallholders have given awareness on health and safety risks associated with farm work prior to signing the declaration letter, i.e: provided safety condition and facility.</p>	<p>Complied</p>



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		<p>Beringin Jaya Cooperative has carried out hazard identification, OHS risk assessment and control on October 25, 2021. Monitoring of work accidents has been carried out using the Hazard Source Identification and Handling Report form as of December 2021. Based on this report, there are no reports related to work accidents.</p> <p>Beringin Jaya Cooperative has also provided first aid to each group farmers (there are 7 group farmer) on January 2022.</p> <p>Based on interviews with several harvest workers, loaders and weighers that until this audit was conducted there had been no records related to work accidents.</p>	
<p>Milestone B</p>	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> <li>• Safe and adequate housing, where applicable,</li> <li>• Access to basic first aid supplies</li> <li>• Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work.</li> <li>• Adequate drinking water</li> <li>• Access to toilets</li> </ul>	<p>Based on interview obtained information that ICS – Koperasi Beringin Jaya and the sample of smallholder member have a commitment to provide have access to safe working conditions and amenities, including smallholder family members. Access to drinking water by ground water</p> <p>Sample of smallholder member have provided the first aid kit. PIC for first aider namely Mr Hamzah, Mr Budi Rahmat and Mr Sutrisno.</p> <p>Record of handover of PPE "Berita Acara Serah Terima APD", dated 26th January 2022 for 73 workers, consisted of: Helmet, safety glasses, safety gloves, rubber boot.</p> <p>The Beringin Jaya Cooperative has also handed over 7 units of first aid kits to the head of the farmer group in January 2022.</p> <p>Based on field visit on harvesting activities on land / plot owned by Mr. Sugito (603026), Mr. Burhan (603004) and Mr. Irianto (603008) and interviews with harvesters on behalf of Pajri, Sutrisno and Laia, that the harvester can not explain and understand to access the first aid kit.</p> <p><b>Non conformity (2178365-202203-M2) :</b></p>	<p>Non-compliance</p>

		During field visit to the harvesting activities and interview with harvester that harvester can not explained or understand to access first aid kit.	
<b>Criteria 3.6:</b> There is no discrimination, harassment, or abuse on the farm.			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (Refer to appendix 1).	Smallholders commit to no discrimination, harassment or abuse on the farm refer to the ICS Policy of Sustainable Palm Oil, "Kebijakan tentang Minyak Sawit Berkelanjutan Unit Sertifikasi ICS Koperasi Beringin Jaya" document no.1/ICS-KBJ/VII/2020, Revision 1, dated 9 July 2020. Commitment stated in Chapter IV (Best Governance in Social Relations), Article 14 (Human Right Protection), Verse b (No discrimination against race, religion and ethnicity; No harassment and intimidation of workers).	Complied
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace.	Awareness training related ICS Policy of Sustainable Palm Oil that contain commitment to no discrimination, harassment or abuse on the farm conducted on 20 September 2021 and attended by 135 members.	Complied
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	Based on interviews with harvester (Mr. Pajri, Sutrisno and Laia), the Koperasi Beringin Jaya implement no discrimination, no harassment, no abuse. The workers stated that Smallholder block owners and the group manager are very cooperative and very helpful.	Complied
<p><b>Principle 4: Protect, conserve and enhance ecosystems and the environment</b>            Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.</p> <p><b>Preamble</b>  <b>High Conservation Value (HCVs) and High Carbon Stock (HCS) forests</b>            This Independent Smallholder Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices which also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting (see here).</p>			

Aligned with the new HCS requirements in the RSPO 2018 P&Cs, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests or any areas required to protect or enhance HCVs and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new plantings will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

**Remediation and Compensation Procedure (RaCP)**

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) supported by the RSPO Secretariat.

**Criteria 4.1:** High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (Refer to appendix 1).	Smallholder declaration under " <i>Surat Pernyataan Pekebun Kesediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO</i> ". Within the declaration, each member committed shall inform to The Group Manager: <ul style="list-style-type: none"> <li>- All the land ownership</li> <li>- Location of their oil palm plots</li> <li>- Information of converted plots after November 2005 using HCV- HCS approach.</li> <li>- Every plot located on steep area.</li> <li>- Every plot located on peat area.</li> <li>- Details on replanting programme and extension area.</li> <li>- Every land dispute occurs.</li> </ul>	Complied
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		<ul style="list-style-type: none"> <li>- Land use and ownership status.</li> <li>- Source of manpower used.</li> </ul> <p>Commitment of smallholder member to protect the HCV and HCF forests stated in "Surat Pernyataan Pekebun" point D.12 "<i>Melindungi NKT dan hutan SKT melalui pendekatan praktik kehati-hatian,</i>" witnessed by Group Manager Koperasi Beringin Jaya. Sample of document were sighted and reviewed such as :</p> <ol style="list-style-type: none"> <li>a. Declaration of Farmers on behalf of M. Atta (KT Niyur Jaya) signed on 5 July 2020</li> <li>b. Declaration of Farmers on behalf of Hadi (KT Jaya Bersama) signed on 5 July 2020</li> <li>c. Declaration of Farmers on behalf of Joko Priyono (KT Jaya Bersama) signed on 5 July 2020</li> <li>d. Declaration of Farmers on behalf of Rahmat (KT Jaya Bersama) signed on 5 July 2020</li> <li>e. Declaration of Farmers on behalf of Agustami (KT Tani Makmur) signed on 1 July 2020</li> <li>f. Declaration of Farmers on behalf of Sugito (KT Tandan Bertuah) signed on 3 June 2020</li> </ol> <p>Koperasi Beringin Jaya has a commitment to protect the HCV area and maintain HCV area. HCV assessment has been conducted in March 2020 assisted by World Resources Institute (WRI). Coverage of HCV area identified is 8.83 ha (HCV 1 and 4) at 6 plot smallholder member as described in table below</p> <table border="1" data-bbox="1131 1217 1933 1356"> <thead> <tr> <th>No</th> <th>Farmers Group</th> <th>Farmer Name</th> <th>Farmer ID</th> <th>Area (Ha)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Niur Jaya</td> <td>Fahraini</td> <td>601005</td> <td>1.79</td> </tr> <tr> <td>2</td> <td>Niur Jaya</td> <td>M. Ata</td> <td>601008</td> <td>1.90</td> </tr> </tbody> </table>	No	Farmers Group	Farmer Name	Farmer ID	Area (Ha)	1	Niur Jaya	Fahraini	601005	1.79	2	Niur Jaya	M. Ata	601008	1.90	
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Milestone A	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> <li>The importance of maintaining and conserving HCVs and HCS forests</li> <li>Human-wildlife conflict; and</li> <li>Rare, threatened and endangered species and important ecosystems.</li> </ul>	<p>Training about HCV identification and management has been carried out on 10 February 2022 and was attended by 130 member farmers. HCV assessment has been conducted in March 2020 assisted by World Resources Institute (WRI). Coverage of HCV area identified is 8.83 ha (HCV 1 and 4) at 6 plot smallholder member.</p> <p>HCV area identified as for its ecosystem functions or called "<i>Fungsi Ekosistem Gambut</i>" and refer to Refer to the Minister Decree of Environment and Forestry No. 130/MENLHK/SETJEN/PKL.0/2/2017 concerning the Establishment of the National Peat Ecosystem Function Map dated 28 February 2017.</p> <p>There are no RTE species identified in Koperasi Beringin Jaya Area.</p>	Complied																														
Milestone B	<p>Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable</p>	<p>Based on HCV Identification Assessment Report, March 2020, the management of HCV area are :</p> <ol style="list-style-type: none"> <li>Maintain the natural vegetation on the canal border and no chemical application on the canal border</li> </ol>	Non-compliance																														

		<p>b. Plant enrichment  c. Maintain the water level in the canal at a level of 40 – 60 cm from ground level  d. Well maintained peat protection sign  e. Group Manager conducts limited socialization to plantation owners/groups in peat protected areas  f. Holding community service with members doing cleaning along the river</p> <p>Monitoring indicators are:  a. Water level at a level of 40 – 60 cm from the surface  b. Low subsidence, under 5 cm per 5 years  c. Vegetation on the border  d. There is a sign prohibiting spraying/fertilizing at the canal border in good condition  e. No trash</p> <p>Koperasi Beringin Jaya has a commitment to protect the HCV area and maintain HCV area. HCV assessment has been conducted in march 2020 assisted by World Resources Institute (WRI). Coverage of HCV area identified is 8.83 ha (HCV 1 and 4) at 6 plot smallholder member as described in table below :</p> <table border="1" data-bbox="1131 1185 1933 1369"> <thead> <tr> <th>No</th> <th>Farmers Group</th> <th>Farmer Name</th> <th>Farmer ID</th> <th>Area (Ha)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Niur Jaya</td> <td>Fahraini</td> <td>601005</td> <td>1.79</td> </tr> <tr> <td>2</td> <td>Niur Jaya</td> <td>M. Ata</td> <td>601008</td> <td>1.90</td> </tr> <tr> <td>3</td> <td>Niur Jaya</td> <td>Salmahwati</td> <td>601015</td> <td>1.84</td> </tr> </tbody> </table>	No	Farmers Group	Farmer Name	Farmer ID	Area (Ha)	1	Niur Jaya	Fahraini	601005	1.79	2	Niur Jaya	M. Ata	601008	1.90	3	Niur Jaya	Salmahwati	601015	1.84	
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		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">4</td> <td style="width: 25%;">Jaya Bersama</td> <td style="width: 25%;">Siti Fatimah</td> <td style="width: 15%;">602024</td> <td style="width: 30%;">2.38</td> </tr> <tr> <td>5</td> <td>Jaya Bersama</td> <td>Rahmat</td> <td>602023</td> <td>2.01</td> </tr> <tr> <td>6</td> <td>Jaya Bersama</td> <td>Ahmad Zainuri</td> <td>602003</td> <td>1.98</td> </tr> <tr> <td colspan="4">Total Area</td> <td>11.9</td> </tr> <tr> <td colspan="4">HCV area</td> <td>8.83</td> </tr> </table> <p>Field observation to HCV Area was conducted in M. Ata’s plot and Rahmat’s plot.</p> <p><b>Non conformity (2178365-202203-M3) :</b> The organization not conducting HCV Area management and monitoring in accordance to HCV Area Identification Assessment, March 2020.</p>	4	Jaya Bersama	Siti Fatimah	602024	2.38	5	Jaya Bersama	Rahmat	602023	2.01	6	Jaya Bersama	Ahmad Zainuri	602003	1.98	Total Area				11.9	HCV area				8.83	
4	Jaya Bersama	Siti Fatimah	602024	2.38																								
5	Jaya Bersama	Rahmat	602023	2.01																								
6	Jaya Bersama	Ahmad Zainuri	602003	1.98																								
Total Area				11.9																								
HCV area				8.83																								
<p><b>Criteria 4.2:</b> Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).</p>																												
<p>Eligibility</p>	<p>Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through use of the simplified combined HCV- HCS approach for Smallholders (Refer to appendix 1).</p>	<p>According to Reporting Template for Disclosure of Areas Cleared without Prior HCV Assessment since November 2005 which sent to RSPO on 15 November 2019 and responded by RSPO on 19 November 2019 by <a href="mailto:alicia@rspo.org">alicia@rspo.org</a>, all the 209 plots are planted since June 2005. All the smallholder’s plots are conversion from Rubber Plant to Oil Palm.</p> <p>Smallholder declaration under “<i>Surat Pernyataan Pekebun Kesediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO</i>”. Within the declaration, each member committed shall inform to The Group Manager:</p> <ul style="list-style-type: none"> <li>- All the land ownership</li> <li>- Location of their oil palm plots</li> </ul>	<p>Complied</p>																									

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		<ul style="list-style-type: none"> <li>- Information of converted plots after November 2005 using HCV- HCS approach.</li> <li>- Every plot located on steep area.</li> <li>- Every plot located on peat area.</li> <li>- Details on replanting programme and extension area.</li> <li>- Every land dispute occurs.</li> <li>- Land use and ownership status.</li> <li>- Source of manpower used.</li> </ul> <p>Commitment of smallholder member to protect the HCV and HCF forests stated in "Surat Pernyataan Pekebun" point D.12 "<i>Melindungi NKT dan hutan SKT melalui pendekatan praktik kehati-hatian,</i>" witnessed by Group Manager Koperasi Beringin Jaya. Sample of document were sighted and reviewed such as :</p> <ol style="list-style-type: none"> <li>a. Declaration of Farmers on behalf of M. Atta (KT Niyur Jaya) signed on 5 July 2020</li> <li>b. Declaration of Farmers on behalf of Hadi (KT Jaya Bersama) signed on 5 July 2020</li> <li>c. Declaration of Farmers on behalf of Joko Priyono (KT Jaya Bersama) signed on 5 July 2020</li> <li>d. Declaration of Farmers on behalf of Rahmat (KT Jaya Bersama) signed on 5 July 2020</li> <li>e. Declaration of Farmers on behalf of Agustami (KT Tani Makmur) signed on 1 July 2020</li> <li>f. Declaration of Farmers on behalf of Sugito (KT Tandan Bertuah) signed on 3 June 2020</li> </ol>	
Milestone A	Group members develop a plan to identify the maximum area for on-site	Statement of Free Liability – Koperasi Beringin Jaya based on email from RSPO dated 27th February 2020, the statement that Koperasi	Complied



	remediation of HCVs lost since 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.	Beringin Jaya is free liability and no need to go LUCA. Therefore, Koperasi Beringin Jaya no need to submit remediate for HCV lost.	
Milestone B	An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.	Statement of Free Liability – Koperasi Beringin Jaya based on email from RSPO dated 27th February 2020, the statement that Koperasi Beringin Jaya is free liability and no need to go LUCA. Therefore, Koperasi Beringin Jaya no need to submit remediate for HCV lost.	Complied
<b>Criteria 4.3:</b> New planting of independent smallholders, since November 2019: <ul style="list-style-type: none"> <li>• Do not replace any HCVs</li> <li>• Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach</li> <li>• Are not on steep slopes (more than 25 degrees or as in the National Interpretation)</li> <li>• Are not on peat areas of any depth.</li> </ul>			
Eligibility	Smallholders provide information on all planned new plantings and commit that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat (Refer to appendix 1).	Smallholder declaration under “ <i>Surat Pernyataan Pekebun Kesediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO</i> ”. Within the declaration, each member committed shall inform to The Group Manager: <ul style="list-style-type: none"> <li>- All the land ownership</li> <li>- Location of their oil palm plots</li> <li>- Information of converted plots after November 2005 using HCV- HCS approach.</li> <li>- Every plot located on steep area.</li> <li>- Every plot located on peat area.</li> <li>- Details on replanting programme and extension area.</li> <li>- Every land dispute occurs.</li> <li>- Land use and ownership status.</li> <li>- Source of manpower used.</li> </ul>	Complied

		<p>Commitment of smallholder member to no new planting are on HCVs or HCS forests, on steep slopes stated in "Surat Pernyataan Pekebun" point D.11 "<i>Tidak melakukan penanaman baru atau perluasan kebun yang ada saat ini di hutan primer, kawasan NKT, hutan SKT, kawasan sempadan sungai atau lereng curam (lebih dari 25 derajat atau sebagaimana diatur di dalam Interpretasi Nasional</i>" witnessed by Group Manager Koperasi Beringin Jaya. Sample of document were sighted and reviewed such as :</p> <ol style="list-style-type: none"> <li>a. Declaration of Farmers on behalf of M. Atta (KT Niyur Jaya) signed on 5 July 2020</li> <li>b. Declaration of Farmers on behalf of Hadi (KT Jaya Bersama) signed on 5 July 2020</li> <li>c. Declaration of Farmers on behalf of Joko Priyono (KT Jaya Bersama) signed on 5 July 2020</li> <li>d. Declaration of Farmers on behalf of Rahmat (KT Jaya Bersama) signed on 5 July 2020</li> <li>e. Declaration of Farmers on behalf of Agustami (KT Tani Makmur) signed on 1 July 2020</li> <li>f. Declaration of Farmers on behalf of Sugito (KT Tandan Bertuah) signed on 3 June 2020</li> </ol> <p>Oil Palm Plantation of Koperasi Beringin Jaya has been established since 2005. The oil palm plantation in the cooperative was developed by the government program through the Siak I project, which is a collaboration between the Siak Regency Government and PT. Permodalan Siak (Siak owned enterprises/BUMD Siak) and PT. Perkebunan Nusantara (PTPN V) Riau.</p> <p>The smallholders land/blocks/plots are state ownership and due to Siak Regency program, the process of land use rights ownership also</p>	
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		facilitated by the government. Status of smallholder land use are still original since the first development.	
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV and HCS approach, before any land preparation commences	Koperasi Beringin Jaya have no plan for developing new planting in the future. The organization has plan the possibility of new members that join to certification with similar year of planting. Therefore, this indicator is Not Applicable.	Complied
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	Koperasi Beringin Jaya have no plan for developing new planting in the future. The organization has plan the possibility of new members that join to certification with similar year of planting. Therefore, this indicator is Not Applicable.	Complied
<b>Criteria 4.4:</b> Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (Refer to appendix 1).	<p>Koperasi Beringin Jaya in cooperation with WORLD RESEARCH INSTITUTE (WRI) has confirm the present of peat on existing plots based on HCV Identification Report (Laporan Identifikasi Areal dengan Nilai Konservasi Tinggi Koperasi Beringin Jaya Tahun 2020). According to the report, there are area categorized as HCV covers 36.7 Ha, which is peat with depth &gt; 3 m, located at 24 plots of smallholders.</p> <p>The group and the smallholders commit to use best management practices (BMPs) and minimizing subsidence and degradation of peat soils by establishing management plan, consist of:</p> <ul style="list-style-type: none"> <li>• Maintenance of natural vegetation quality at riparian;</li> <li>• Maintenance of water management facility to ensure that ground water level is comply to the requirement.</li> </ul> <p>Commitment to use best management practice (BMPs) on peat has also stated in "Surat Pernyataan Pekebun" point D.14 "<i>Penggunaan</i></p>	Complied

		<p><i>pengelolaan terbaik untuk sawit yang berada di atas gambut"</i> witnessed by Group Manager Koperasi Beringin Jaya. Sample of document were sighted and reviewed such as :</p> <ol style="list-style-type: none"> <li>Declaration of Farmers on behalf of M. Atta (KT Niyur Jaya) signed on 5 July 2020</li> <li>Declaration of Farmers on behalf of Hadi (KT Jaya Bersama) signed on 5 July 2020</li> <li>Declaration of Farmers on behalf of Joko Priyono (KT Jaya Bersama) signed on 5 July 2020</li> <li>Declaration of Farmers on behalf of Rahmat (KT Jaya Bersama) signed on 5 July 2020</li> <li>Declaration of Farmers on behalf of Agustami (KT Tani Makmur) signed on 1 July 2020</li> <li>Declaration of Farmers on behalf of Sugito (KT Tandan Bertuah) signed on 3 June 2020</li> </ol>	
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	<p>Training for peat management in area of Koperasi Beringin Jaya was conducted on 10 February 2022 attended by 130 members (total members are 197 farmers).</p> <p>The members who not join in the meeting inform their absence to <i>Pengurus Koperasi</i>. ICS team regularly conduct socialization to members simultaneously with their monthly payment.</p>	Complied
Milestone B	Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.	<p>Koperasi Beringin Jaya have a procedure regarding peat management, which is SOP <i>Pemantauan Subsidence Gambut</i> No : 04/SOP/NKT/ICS-KBJ/X/2018 dated 24 Oktober 2018.</p> <p>There are 12 peoples who is part of ICS Koperasi Beringin Jaya that join as Fire fighter's Manggala Agni, therefore all members has already understood regarding how to managed risk of fire. This also confirm during field verification and interview with Manggala Agni representatives. Training about fire fighting handling and</p>	Non-compliance

		<p>management has been carried out on 10 February 2022 and was attended by 130 member farmers.</p> <p>In document HCV Assessment, March 2020, location of peat water level and peat subsidence monitoring has been determine, such as :</p> <ol style="list-style-type: none"> <li>1. Monitoring poles in Sumarni's plot (KT Tani Maju)</li> <li>2. Monitoring poles in Kamaruddin's plot (KT Sawit Makmur)</li> <li>3. Monitoring poles in Baharum's plot (KT Sawit Makmur)</li> <li>4. Monitoring poles in Mustawi's plot (KT Sawit Jaya)</li> <li>5. Monitoring poles in Fauzul's plot (KT Tani Makmur)</li> <li>6. Monitoring poles in Mahadar's plot (KT Sawit Jaya)</li> <li>7. Monitoring poles in Selamat Irianto's plot (KT Jaya Bersama)</li> <li>8. Monitoring poles in R. Suparno's plot (KT Tandan Bertuah)</li> <li>9. Monitoring poles in Herman's plot (KT Niur Jaya)</li> </ol> <p>Piezometer, subsidence pole and water level pole have been installed in peat in member area. There are fencing around groundwater level monitoring points and subsidence stakes. It was observed during field verification in 6 monitoring plots which is :</p> <ol style="list-style-type: none"> <li>1. Monitoring poles in Mustawi's plot (KT Sawit Jaya) Coordinate : 0° 50' 46.86" N and 102° 4' 39.13" E</li> <li>2. Monitoring poles in Fauzul's plot (KT Tani Makmur) Coordinate : 0° 50' 53.29" N and 102° 4' 28.45" E</li> <li>3. Monitoring poles in Mahadar's plot (KT Sawit Jaya) Coordinate : 0° 50' 49.01" N and 102° 4' 00.82" E</li> <li>4. Monitoring poles in Selamat Irianto's plot (KT Jaya Bersama) Coordinate : 0° 51' 16.367" N and 102° 4' 26.393" E</li> </ol>	
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- 5. Monitoring poles in R. Suparno’s plot (KT Tandan Bertuah)  
 Coordinate : 0° 50’ 59.42” N and 102° 3’ 51.96” E
- 6. Monitoring poles in Herman’s plot (KT Niur Jaya)  
 Coordinate : 0° 51’ 26.653” N and 102° 3’ 52.392” E (Water level)  
 0° 51’ 26.837” N and 102° 3’ 52.505” E (subsidence)

**Records of subsidence monitoring**

No	Monitoring location	Feb 2021		August 2021	
		Date	Subsidence (cm)	Date	Subsidence (cm)
1	Sumarni	25	2	03	2
2	Kamaruddin	25	3	03	3
3	Baharudin	25	3	03	3
4	Mustawi	25	4	03	2
5	Fauzul	25	4	03	2
6	Mahadar	25	3	03	2
7	Selamet Irianto	25	3	03	3
8	R. Suparno	25	2	03	2
9	Herman	25	2	03	2

**Records of water level monitoring for December 2021 – February 2022**

No	Monitoring location	Feb 2022 Week-1	Feb 2022 Week-3

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			Date	Water Level (cm)	Date	Water Level (cm)
1	Sumarni	01	6	15	17	
2	Kamaruddin	01	22	15	32	
3	Baharudin	01	17	15	28	
4	Mustawi	01	46	15	48	
5	Fauzul	01	39	15	45	
6	Mahadar	01	12	15	20	
7	Selamet Irianto	01	47	15	40	
8	R. Suparno	01	30	15	21	
9	Herman	01	32	15	25	
No	Monitoring location	Jan 2022 Week-1		Jan 2022 Week-3		
		Date	Water Level (cm)	Date	Water Level (cm)	
1	Sumarni	02	20	16	17	
2	Kamaruddin	02	40	16	37	
3	Baharudin	02	27	16	26	
4	Mustawi	02	50	16	40	
5	Fauzul	02	45	16	34	
6	Mahadar	02	17	16	15	

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7	Selamet Irianto	02	48	16	40
8	R. Suparno	02	35	16	31
9	Herman	02	37	16	33

No	Monitoring location	Dec 2021 Week-1		Dec 2021 Week-3	
		Date	Water Level (cm)	Date	Water Level (cm)
1	Sumarni	05	23	19	32
2	Kamaruddin	05	26	19	31
3	Baharudin	05	19	19	23
4	Mustawi	05	23	19	28
5	Fauzul	05	19	19	26
6	Mahadar	05	18	19	26
7	Selamet Irianto	05	17	19	21
8	R. Suparno	05	16	19	20
9	Herman	05	18	19	23

**Non conformity (2178365-202203-M4) :**

Peat area management such as monitoring of water level and peat subsidence have not been carried out effectively

**Opportunity For Improvement (2178365-202203-I2) :**



		Organization have implemented peat management such as water level monitoring (per 2 weeks) and subsidence monitoring (per 6 months). The peat area management can be improve with installing identity signboard (Number of monitoring plots and GPS coordinate) in each location.	
<b>Criteria 4.5:</b> Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (Refer to appendix 1).	Year of Planting Koperasi Beringin Jaya is 2005, plan for replanting is in estimated 2032.	Complied
Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	Training for peat management in area of Koperasi Beringin Jaya was conducted on 10 February 2022 attended by 130 members. Year of Planting Koperasi Beringin Jaya is 2005, plan for replanting is in estimated 2032.	Complied
Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	Replanting planned to be started in 2032. Currently, a peat assessment has been carried out resulting in mapping based on the depth of the peat. Based on HCV identification report – “Laporan Identifikasi Areal dengan Nilai Konservasi Tinggi (NKT) Koperasi Beringin Jaya Tahun 2020” the Koperasi Beringin Jaya has developed drainage network in the area, consist of: 1. Main Canal: Length 1,821.38 m; wide over 5 m; wide under 4 m; Depth 3 m. 2. Secondary Canal: Length 29,548.82 m; wide over 2.5 m; wide under 2 m; Depth 1.5 m. 3. Outer Boundary Canal: Length 10,030.3 m; wide over 2 m; wide below 1.5 m; Depth 1.5 m.	Complied
<b>Criteria 4.6:</b> Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			

<p>Eligibility</p>	<p>Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (Refer to appendix 1).</p>	<p>Each member of Koperasi Beringin Jaya has signed the Cooperation Policy, dated 9 July 2020. In Article 8 was mentioned no burning for preparing land or pest control. Beside that, the members also has signed the Farmers Commitment.</p> <p>Commitment to use best management practice (BMPs) on peat has also stated in "Surat Pernyataan Pekebun" point D.15 "<i>Tidak melakukan pembakaran untuk mempersiapkan lahan atau mengendalikan hama</i>" witnessed by Group Manager Koperasi Beringin Jaya. Sample of document were sighted and reviewed such as :</p> <ul style="list-style-type: none"> <li>a. Declaration of Farmers on behalf of M. Atta (KT Niyur Jaya) signed on 5 July 2020</li> <li>b. Declaration of Farmers on behalf of Hadi (KT Jaya Bersama) signed on 5 July 2020</li> <li>c. Declaration of Farmers on behalf of Joko Priyono (KT Jaya Bersama) signed on 5 July 2020</li> <li>d. Declaration of Farmers on behalf of Rahmat (KT Jaya Bersama) signed on 5 July 2020</li> <li>e. Declaration of Farmers on behalf of Agustami (KT Tani Makmur) signed on 1 July 2020</li> <li>f. Declaration of Farmers on behalf of Sugito (KT Tandan Bertuah) signed on 3 June 2020</li> </ul> <p>Based on interview with ICS, there was no plan for expansion area and recruit/added new member. Koperasi Beringin Jaya focusing to maintain the existing members for sustainability implementation in a way of enhancing knowledge to be more excellence.</p> <p>Based on interview with 12 smallholders' sample during onsite audit, the members aware that use of fire for land preparation, for pest</p>	<p>Complied</p>
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		control and/or farm waste management is forbidden. Auditors did not find any physical evidence of burning or fire use in their plots.	
Milestone A	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> <li>• Alternatives to fire for land preparation and farm waste management (where appropriate possible).</li> <li>• Alternatives to fire for pest control.</li> <li>• Fire prevention and how to respond to and manage fires in their plots.</li> </ul>	<p>Each member of Koperasi Beringin Jaya has signed the Cooperation Policy, dated 9 July 2020. In Article 8 was mentioned no burning for preparing land or pest control. Beside that, the members also has signed the Farmers Commitment.</p> <p>Commitment to use best management practice (BMPs) on peat has also stated in "Surat Pernyataan Pekebun" point D.15 "<i>Tidak melakukan pembakaran untuk mempersiapkan lahan atau mengendalikan hama</i>" witnessed by Group Manager Koperasi Beringin Jaya. Sample of document were sighted and reviewed such as:</p> <ol style="list-style-type: none"> <li>a. Declaration of Farmers on behalf of M. Atta (KT Niyur Jaya) signed on 5 July 2020</li> <li>b. Declaration of Farmers on behalf of Hadi (KT Jaya Bersama) signed on 5 July 2020</li> <li>c. Declaration of Farmers on behalf of Joko Priyono (KT Jaya Bersama) signed on 5 July 2020</li> <li>d. Declaration of Farmers on behalf of Rahmat (KT Jaya Bersama) signed on 5 July 2020</li> <li>e. Declaration of Farmers on behalf of Agustami (KT Tani Makmur) signed on 1 July 2020</li> <li>f. Declaration of Farmers on behalf of Sugito (KT Tandan Bertuah) signed on 3 June 2020</li> </ol> <p>Based on interview with ICS, there was no plan for expansion area and recruit/added new member. Koperasi Beringin Jaya focusing to maintain the existing members for sustainability implementation in a way of enhancing knowledge to be more excellence.</p>	Complied

		<p>Based on interview with 12 smallholders' sample during onsite audit, the members aware that use of fire for land preparation, for pest control and/or farm waste management is forbidden. Auditors did not find any physical evidence of burning or fire use in their plots.</p> <p>There are 12 peoples who is part of ICS Koperasi Beringin Jaya that join as Fire fighter's Manggala Agni, therefore all members has already understood regarding how to managed risk of fire. This also confirm during field verification and interview with Manggala Agni representatives. Training about fire fighting handling and management has been carried out on 10 February 2022 and was attended by 130 member farmers.</p>	
Milestone B	Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.	Based on interview with 12 smallholders' sample during onsite audit and field visit, the members aware do not use fire or practice burning for land preparation, waste management or pest control on the farm	Complied
<b>Criteria 4.7:</b> Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.			
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (Refer to appendix 1).	<p>Smallholder declaration under "<i>Surat Pernyataan Pekebun Kesediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO</i>" point D.11 "<i>Tidak melakukan penanaman baru atau perluasan kebun yang ada saat ini di hutan primer, kawasan NKT, hutan SKT, kawasan sempadan sungai atau lereng curam (lebih dari 25 derajat atau sebagaimana diatur di dalam Interpretasi Nasional</i>" witnessed by Group Manager Koperasi Beringin Jaya. Sample of document were sighted and reviewed such as :</p> <ul style="list-style-type: none"> <li>a. Declaration of Farmers on behalf of M. Atta (KT Niyur Jaya) signed on 5 July 2020</li> <li>b. Declaration of Farmers on behalf of Hadi (KT Jaya Bersama) signed on 5 July 2020</li> </ul>	Complied

		<p>c. Declaration of Farmers on behalf of Joko Priyono (KT Jaya Bersama) signed on 5 July 2020</p> <p>d. Declaration of Farmers on behalf of Rahmat (KT Jaya Bersama) signed on 5 July 2020</p> <p>e. Declaration of Farmers on behalf of Agustami (KT Tani Makmur) signed on 1 July 2020</p> <p>f. Declaration of Farmers on behalf of Sugito (KT Tandan Bertuah) signed on 3 June 2020</p> <p>According to Report of HCV Assessment in 2020 and its map, riparian zone is not identified within Koperasi Beringin Jaya plots.</p>	
Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	<p>Training for peat management in area of Koperasi Beringin Jaya was conducted on 10 February 2022 attended by 130 members (total members are 197 farmers).</p> <p>The members who not join in the meeting inform their absence to <i>Pengurus Koperasi</i>. ICS team regularly conduct socialization to members simultaneously with their monthly payment.</p>	Complied
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	During field visit to sample of smallholders, it was clear that no riparian found. Waterways that cross the smallholders blocks is categorized as peat canal from upstream company (forest concession company) previously. However, smallholders also aware to maintain buffer zone of its canal by not conducting spraying and no waste throw into canal.	Complied
<b>Criteria 4.8:</b> Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.			
Eligibility	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> <li>• Immediately stopping purchasing of these pesticides</li> <li>• Phasing out use of remaining stock by MS A</li> <li>• Providing information for the group manager to keep record of</li> </ul>	<p>Koperasi Beringin Jaya have established a policy/procedure regarding use of pesticide such as :</p> <p>a. SOP <i>Penggunaan Bahan Kimia</i> No : 8/SOP/UP – PHT/ICS – KBJ/X/2018 dated 24 October 2018. In the procedure stated that the chemical substances use are a registered product/s. No blanket spraying and only selective weedling. In riparian area,</p>	Non-compliance

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	pesticide purchase and use. (Refer to appendix 1)	lake or swamp, no spraying within boundary of 1 tree form the area. b. SOP <i>Pengelolaan Air dan Sumber Air</i> No : 1/SOP/NKT/ICS-KBJ/X/2018 dated 25 October 2018. In the procedure stated that no spraying in riparian area. Based on interview with Head of Koperasi Beringin Jaya and ICS, obtained information that there are no spraying activities in all members. It was follow up during field observation and interview with smallholders, verified that all members use manual and mechanical for weeding activity. There is no member uses chemical for weeding and pest control.  <b>Non conformity (2178365-202203-M5) :</b> Documents of farmers' commitment not to use paraquat and pesticides categorized as WHO Class 1A and 1B are not available.	
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	Training for peat management including use of pesticide in area of Koperasi Beringin Jaya was conducted on 10 February 2022 attended by 130 members (total members are 197 farmers). The members who not join in the meeting inform their absence to <i>Pengurus Koperasi</i> . ICS team regularly conduct socialization to members simultaneously with their monthly payment.	Complied
Milestone B	Smallholders implement BMPs for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	Based on interview with Head of Koperasi Beringin Jaya and ICS, obtained information that there are no spraying activities in all members. It was follow up during field observation and interview with smallholders, verified that all members use manual and mechanical for weeding activity. There is no member uses chemical for weeding and pest control. For rats, mostly the farmers using the biological enemies for its handling such as snake and eagle. No barn owl use for handle rat	Complied

		because existence of snake and eagle still enough to handle rats population. Policy about woman workers stated in Sustainable Palm Oil Policy dated 9 July 2020 point 11 and 12.	
<b>Criteria 4.9:</b> The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable	-	Not Applicable
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	Training for best management practices in peat area was conducted on 10 February 2022 attended by 130 members (total members are 197 farmers). The members who not join in the meeting inform their absence to <i>Pengurus Koperasi</i> . ICS team regularly conduct socialization to members simultaneously with their monthly payment.	Complied
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	Integrated pest management has been developed by Koperasi Beringin Jaya as per " <i>Program Kerja Koperasi Beringin Jaya 2021</i> ". Program of integrated pest management are covering: <ul style="list-style-type: none"> <li>• Pest and disease monitoring in each Kelompok Tani</li> <li>• No spraying activities in all members due to plot area categorized as peat</li> <li>• Integrated pest management training to smallholder members.</li> </ul> Records of IPM implementation are : <ul style="list-style-type: none"> <li>• Records of pest and disease in KT Tani Makmur on 10 August 2021, identified there was disease found in Fauzul's plot and Jumadi's plot. The cases was only 2 out of 31 plots. The follow up is consultation with Staff PPL about the condition.</li> </ul>	Complied

		<ul style="list-style-type: none"> <li>Records of pest and disease in KT Tandan Bertuah on 8 October 2021, identified there was disease found in Sugito's plot, Suparno's plot and Mustakim's plot. The cases was only 3 out of 31 plots. The follow up is consultation with Staff PPL about the condition.</li> </ul> <p>No caterpillar attacks identified di all members. Meanwhile, for rats, mostly the farmers using the biological enemies for its handling such as snake and eagle.</p>	
<b>Internal Control System requirements for smallholder groups.</b>			
<b>A – ICS: Group entity and group management requirements</b>			
<b>A.1 The Group demonstrates that they are legally formed.</b>			
<b>A.1.1</b>			
Eligibility	The Group has appointed a group manager	<p>Koperasi Beringin Jaya has appointed Mr Mustawi as ICS Group Manager per Decree Number: 01 / SK-KBJ / X / 2018, dated November 1, 2017. Group Manager establish an organizational structure totally 34 persons with 12 roles to manage and operate the RSPO certification requirements. The Job Description also has been made.</p> <p>Organizational Structure consist of:</p> <ul style="list-style-type: none"> <li>- Cooperative Head</li> <li>- Operational &amp; Group Manager</li> <li>- Counselor</li> <li>- Secretary</li> <li>- Finance:</li> <li>- Approval Committee</li> <li>- Counseling and Integrated Pest Management Unit</li> </ul>	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied



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		<p>Registration Unit: 7 people.</p> <ul style="list-style-type: none"> <li>- Sales &amp; Marketing Document Unit</li> <li>- Fire Emergency Response Team Unit.</li> <li>- Internal Audit Team</li> <li>- OHS and HCV Team Unit</li> <li>- Farmer Group Unit Head</li> </ul>	
<b>A.1.2</b>			
Eligibility	The group manager has evidence of legal identity.	<p>Koperasi Beringin Jaya has demonstrated the document of legal entity, such as:</p> <ul style="list-style-type: none"> <li>- Deed of Establishment Koperasi Beringin Jaya dated 10 March 2002, No.15/BH/DKP.4/1.2/III/2002. Cooperative register number: 1405012050013.</li> <li>- Renewal of Notarial Establishment Deed No. 38 dated 31 May 2021 due to the renewal of organization officials.</li> <li>- Cooperative Identification Number (<i>Nomor Induk Koperasi</i>) No. 14050120500013 dated 15 September 2021.</li> <li>- Business Permit or "Surat Izin Usaha Perdagangan (SIUP) Kecil" No: 04/04.12/KEC.MPR-PATEN/VIII/2016, dated 25 August 2016.</li> <li>- Cooperative Register Number: 0412201000022, dated 10 February 2011.</li> <li>- Mr. Mustawi as group Manager is local resident of Kotoringin Village with Citizen ID number 1408011305570001.</li> </ul> <p>ICS and their smallholder members bound by contractual agreement as group member. The contract explains commitment in organization; commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; commitment to obey</p>	Complied
Milestone A	The group manager has evidence of legal identity.		Complied
Milestone B	The group manager has evidence of legal identity.		Complied

		group manager rules and sanction; contract valid during membership period.		
<b>A.1.3</b>				
Eligibility	The group has membership requirements.	<p>ICS – Koperasi Beringin Jaya has developed the procedure of membership requirement in:</p> <ul style="list-style-type: none"> <li>- SOP of Membership Application No: 1/SOP/UPA/ICS-KBJ/X/2018 updated and effective 24th October 2018. The group explains the process for member receiving.</li> <li>- SOP of New Member Assessment (<i>Penilaian Kesenjangan Awal Anggota Baru</i>) No: 2/SOP/UPA/ICS-KBJ/X/2018 tentang. The procedure explains assessment process, before any potential member joining group manager.</li> <li>- SOP of Withdrawal and re-register membership No: 3/SOP/UPA/ICS-KBJ/X/2018 updated and effective 24th October 2018. The procedure explains process for member resignation</li> <li>- SOP of Internal Audit (No: 1/SOP/UPI/ICS-KBJ/VIII/2020 dated 19 August 2020). In the SOP has been mentioned that all member will be audited annually, and can be conducted in two phase (50% each semester).</li> </ul> <p>All the members have signed the membership requirements and its document available in place. The membership documents among others:</p> <ul style="list-style-type: none"> <li>- Application and membership letter of smallholder as a member of Sub-Group (<i>Kelompok Tani</i>).</li> <li>- Application and membership letter of smallholder as a member of Koperasi Beringin Jaya.</li> <li>- Smallholder’s commitment letter to implement RSPO requirements.</li> </ul>	Complied	
Milestone A	The group has membership requirements.			Complied
Milestone B	The group has membership requirements.			Complied

		<ul style="list-style-type: none"> <li>- Smallholder’s Statement/Declaration as required in RSPO ISH Standard Annex 2.</li> </ul> <p>The documentation of all sample of smallholders have been verified.</p>	
<b>A.1.4</b>			
Eligibility	All members have signed and acknowledged membership requirements.	<p>All the members have signed the membership requirements and its document available in place. 197 smallholder members already signed several documents, such as: Farmer Group Membership Certificate; Statement of Willingness to Participate in RSPO Certification; Farmer Group Statement Letter.</p> <p>The membership documents among others:</p> <ul style="list-style-type: none"> <li>- Application and membership letter of smallholder as a member of Sub-Group (<i>Kelompok Tan</i>).</li> <li>- Application and membership letter of smallholder as a member of Koperasi Beringin Jaya.</li> <li>- Smallholder’s commitment letter to implement RSPO requirements.</li> <li>- Smallholder’s Statement/Declaration as required in RSPO ISH Standard Annex 2.</li> </ul> <p>The documentation of all sample of smallholders have been verified.</p>	Complied
Milestone A	All members can demonstrate understanding of membership requirements.		Complied
Milestone B	All members can demonstrate understanding of membership requirements.		Complied
<b>A.2 The Group Manager is responsible for managing the Group for certification.</b>			
<b>A.2.1</b>			
Eligibility	The group manager has planned for the implementation of the ICS.	<p>The ICS has arranged the annual ICS program, including trainings, internal audit, HCV management, land title improvement, OHS management, FFB sales reporting and transparency, peat management, external audit, annual member meeting, and annual report.</p>	Complied

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Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	Based on interview with sample of smallholder, it is verified that farmers have been able to explain the group program and RSPO general requirement, for instance the prohibition of paraquat application. The cooperative also promote the smallholder to manual weeding instead of chemical weeding.  To monitor the compliance group manager has conducted internal audit to all smallholder. The recent internal audit conducted on 05 – 20 October 2021, covered for 197 members (209 plots) – referred to RSPO Independent Smallholder Standard for production of Sustainable Palm Oil 2019. The audit of Management and ICS also has been conducted on 21 October – 4 November 2021. Records of internal audit and follow up action can be shown during audit	Complied
Milestone B	The group manager can demonstrate compliance of the ICS by individual members.		Complied
<b>A.2.2</b>			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	Koperasi Beringin Jaya has appointed Mr. Mustawi is the person in charge for the continuous improvement in key operations including to ensure the compliance with ISH standards based on Decree of Group Manager Appointment of Koperasi Beringin Jaya No 01/SK-KBJ/X/2018. Based on verification, the Group Manager has shown understanding of the ISH standard, in these evidences:  Group Manager establish an organizational structure totally 34 persons with 12 roles to manage and operate the RSPO certification requirements. The Job Description also has been made.  Organizational Structure consist of: <ul style="list-style-type: none"> <li>- Cooperative Head</li> <li>- Operational &amp; Group Manager</li> <li>- Counselor</li> <li>- Secretary</li> <li>- Finance:</li> </ul>	Complied

		<ul style="list-style-type: none"> <li>- Approval Committee</li> <li>- Counseling and Integrated Pest Management Unit</li> </ul> <p>Registration Unit: 7 people.</p> <ul style="list-style-type: none"> <li>- Sales &amp; Marketing Document Unit</li> <li>- Fire Emergency Response Team Unit.</li> <li>- Internal Audit Team</li> <li>- OHS and HCV Team Unit</li> <li>- Farmer Group Unit Head</li> </ul> <p>ICS – Koperasi Beringin Jaya has developed the procedure of membership requirement in:</p> <ul style="list-style-type: none"> <li>- SOP of Membership Application No: 1/SOP/UPA/ICS-KBJ/X/2018 updated and effective 24th October 2018. The group explains the process for member receiving.</li> <li>- SOP of New Member Assessment (<i>Penilaian Kesenjangan Awal Anggota Baru</i>) No: 2/SOP/UPA/ICS-KBJ/X/2018 tentang. The procedure explains assessment process, before any potential member joining group manager.</li> <li>- SOP of Withdrawal and re-register membership No: 3/SOP/UPA/ICS-KBJ/X/2018 updated and effective 24th October 2018. The procedure explains process for member resignation</li> <li>- SOP of Internal Audit (No: 1/SOP/UPI/ICS-KBJ/VIII/2020 dated 19 August 2020). In the SOP has been mentioned that all member will be audited annually, and can be conducted in two phase (50% each semester).</li> </ul> <p>All the members have signed the membership requirements and its</p>	
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		<p>document available in place.</p> <p>The membership documents among others:</p> <ul style="list-style-type: none"> <li>- Application and membership letter of smallholder as a member of Sub-Group (<i>Kelompok Tan</i>).</li> <li>- Application and membership letter of smallholder as a member of Koperasi Beringin Jaya.</li> <li>- Smallholder's commitment letter to implement RSPO requirements.</li> <li>- Smallholder's Statement/Declaration as required in RSPO ISH Standard Annex 2.</li> </ul> <p>The documentation of all sample of smallholders have been verified.</p>	
Milestone A	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	<p>According to this sample, it is concludes that Group Manager have sufficient capacity to manage and operate the organisation to achieve the group certification and RSPO ISH Standard. Relationship between Group Manager and relevant stakeholders also harmonize.</p>	Complied
Milestone B	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.		Complied
<b>A.2.3</b>			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	<p>Koperasi Beringin Jaya has had a Training Program of 2022 that has included:</p> <ul style="list-style-type: none"> <li>- Best agricultural practices</li> <li>- IPM</li> <li>- FFB quality</li> <li>- HCV and environmental management</li> <li>- FFB traceability.</li> <li>- Fire preventive management.</li> <li>- RSPO ISH 2019 standard.</li> </ul>	Complied

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		- Internal procedure.	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	Koperasi Beringin Jaya directly apply initial certification to the Milestone B. Therefore, all smallholders have attended training since IC as described in A.2.3 MS B below.	Complied
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	<p>Training on good agriculture practice has been carried out to group members since the prepararion of RSPO certification until current surveillance audit. The trainings were:</p> <ul style="list-style-type: none"> <li>- <i>Pengendalian Kebakaran Hutan dan Lahan di Kabupaten Siak</i> – Training on Forest Fire Control, dated 22 Jan 2020.</li> <li>- <i>Pelatihan ISH Standard Baru, Premium Sharing dan Pencatatan Produksi</i> – Training on New ISH Standard, Premium Sharing and Production Recording, dated 31 Aug 2020. <i>Teknik Budidaya Tanaman Kelapa Sawit</i> – Training on oil palm cultivation; 25 Sep 2018.</li> <li>- External Training of Sustainable Palm Oil: Supply and Demand on 28 October 2021 by PT Kualitas Sertifikasi Indonesia, attended by Cooperative Officials, Group Manager and ICS team.</li> <li>- External Training of RSPO Internal Audit on 15 November 2021 by PT Tuv Rheinland Indonesia, attended by Cooperative Officials, Group Manager and ICS team.</li> <li>- External Training of Effective Manuring on 06 January 2022 by PPKS (<i>Indonesian Oil Palm Research institute</i>), attended by Cooperative Officials, Group Manager and ICS team.</li> <li>- Internal training of good agricultural practices conducted regularly for smallholder in Sub Group level. For instance, training of Tani Makmur Sub-Group conducted on 05 October 2021, Jaya Bersama Sub-Group conducted on 04 November</li> </ul>	Complied

		2021. Based on interview with sample of smallholder, it is verified that farmers have been able to explain the ISH requirements such as no spraying in HCV area, peat area management and best management practices in peat land. Evidence of training: attendance list, minutes of training, training material and picture documentation.	
<b>B – ICS: Policies and management</b>			
<b>B.1 The group Internal Control System contains documented policies and procedures for operational management.</b>			
<b>B.1.1</b>			
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	ICS – Koperasi Beringin Jaya has demonstrated the procedure related to internal control system, such as: <ul style="list-style-type: none"> <li>- SOP of Membership Application: Clause of warning letter and sanction (No: 4/SOP/UPA/ICS-KBJ/X/2018, dated 24 Oktober 2018).</li> <li>- SOP of Internal Audit (No: 1/SOP/UPI/ICS-KBJ/VIII/2020 dated 19 August 2020). In the SOP has been mentioned that all member will be audited annually, and can be conducted in two phase (50% each semester).</li> </ul>	Complied
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	Koperasi Beringin Jaya directly apply Milestone B since initial certification. The internal audit has been conducted for all smallholders as described in B.1.1 MS B.	Complied
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	The recent internal audit conducted on 05 – 20 October 2021, covered for 197 members (209 plots) – referred to RSPO Independent Smallholder Standard for production of Sustainable Palm Oil 2019. The audit of Management and ICS also has been conducted on 21 October – 4 November 2021.	Complied
<b>B.1.2</b>			



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Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<p>The Group Manager has documented basic information of all smallholders, including production data, legal documentation of group members and signed Smallholder Declarations. Those documents are:</p> <ul style="list-style-type: none"> <li>- Deed of Establishment Koperasi Beringin Jaya dated 10 March 2002, No.15/BH/DKP.4/1.2/III/2002. Cooperative register number: 1405012050013.</li> <li>- Renewal of Notarial Establishment Deed No. 38 dated 31 May 2021 due to the renewal of organization officials.</li> <li>- Cooperative Identification Number (<i>Nomor Induk Koperasi</i>) No. 14050120500013 dated 15 September 2021.</li> <li>- Koperasi Beringin Jaya has been registered as RSPO member, No.1-0290-20-000-00, with date of membership approval 6 February 2020.</li> <li>- There are documentaries evidence to demonstrate that group members have formal Membership Application.</li> <li>- Group manager and their smallholder member bound by contractual agreement as group member. The contract explains commitment in organization; commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; commitment to obey group manager rules and sanction; contract valid during membership period.</li> <li>- The group manager has record of production data since IC (April 2021 to February 2022) totalled 6,734 MT.</li> <li>- The group manager has had a production budget 12 months onward the audit (March 2022 to February 2023) amount of 7,462 MT.</li> </ul>	Complied
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied

		<p>All smallholder has signed Smallholder Declaration. Sample of document were sighted and reviewed such as :</p> <ol style="list-style-type: none"> <li>Declaration of Farmers on behalf of M. Atta (KT Niyur Jaya) signed on 5 July 2020</li> <li>Declaration of Farmers on behalf of Hadi (KT Jaya Bersama) signed on 5 July 2020</li> <li>Declaration of Farmers on behalf of Joko Priyono (KT Jaya Bersama) signed on 5 July 2020</li> <li>Declaration of Farmers on behalf of Rahmat (KT Jaya Bersama) signed on 5 July 2020</li> <li>Declaration of Farmers on behalf of Agustami (KT Tani Makmur) signed on 1 July 2020</li> <li>Declaration of Farmers on behalf of Sugito (KT Tandan Bertuah) signed on 3 June 2020</li> </ol>	
<b>C – ICS: Group Business planning</b>			
<b>C.1 The group has a Business Plan prepared with the participation and contributions of all group members</b>			
<b>C.1.1</b>			
Eligibility	<p>An annual group business plan is available, which includes</p> <ul style="list-style-type: none"> <li>• Production and income forecasting based on historical records</li> <li>• Plans for expansion</li> </ul>	<p>Annual group business plan is available for year 2020, 2021, and 2022, covering FFB production estimates (monthly). There is no plan for area expansion.</p> <p>The group manager has record of production data since IC (April 2021 to February 2022) totalled 6,734 MT. The gorup manager has had a production budget 12 months onward the audit (March 2022 to February 2023) amount of 7,462 MT.</p>	Complied
Milestone A	The group business plan is implemented and reviewed at least annually.	The Annual Member Meeting ( <i>Rapat Anggota Tahunan</i> ) for book keeping of 2021 has been conducted on 10 February 2022. This meeting attended by 135 attendance including members, Cooperative	Complied

		Agency and Agricultural Agency of Siak Regency, Koto Ringin Village and Mempura Sub-Sistrict Officials. This meeting to discuss operational activities and financial report, and to accept and ratify the financial report, as a part of transparent decision-making and governance.	
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	The Financial Report has covered variables of incomes and expenses, financial balance, assets (active & passive), obligations (short term, long term and equity). Based on report review and public consultation with governmental agencies, can be concluded that the financial status of Koperasi Beringin Jaya is in a good condition.	Complied
<b>C.2 The ICS of the group is integrated with the group's management plan.</b>			
<b>C.2.1</b>			
Eligibility	A group management plan is available which includes: <ul style="list-style-type: none"> <li>• Training/capacity building plans to improve productivity of group members.</li> <li>• An approach to strengthen links within the supply chain.</li> <li>• Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any.</li> </ul>	The Annual Management Plan of 2022 has included: <ul style="list-style-type: none"> <li>- Training/capacity building plans to improve productivity of group members, e.g. good agriculture practice, HCV, OHS, IPM and counseling visit program.</li> <li>- An approach to strengthen links within the supply chain, e.g. annual member meeting, board meeting, counseling visit program, internal and external audit.</li> <li>- Plan for continuous improvement projects, i.e. improvements from internal and external audit result; training of Occupational Helath and Safety, limited pesticide uses; training of HCV monitoring and management</li> <li>- Annual Member Meeting as evaluation for continuous improvement.</li> </ul>	Complied
Milestone A	The group management plan is implemented and reviewed at least annually.	The last internal audit conducted on 05 – 20 October 2021, covered for 197 members (209 plots) – referred to RSPO Independent Smallholder Standard for production of Sustainable Palm Oil 2019.	Complied

		<p>The audit of Management and ICS also has been conducted on 21 October – 4 November 2021.</p> <p>The Annual Member Meeting (<i>Rapat Anggota Tahunan</i>) for bookkeeping of 2021 has been conducted on 10 February 2022. This meeting attended by 135 attendance including members, Cooperative Agency and Agricultural Agency of Siak Regency, Koto Ringin Village and Mempura Sub-Sistrict Officials. This meeting to discuss operational activities and financial report, and to accept and ratify the financial report, as a part of transparent decision-making and governance.</p> <p>The Financial Report has covered variables of incomes and expenses, financial balance, assets (active &amp; passive), obligations (short term, long term and equity). Based on report review and public consultation with governmental agencies, can be concluded that the financial status of Koperasi Beringin Jaya is in a good condition.</p>							
Milestone B	The group manager demonstrates the group’s compliance with this ISH Standard.	The Group Manager has able to demonstrate compliance with ISH standard by showing compliance to legal requirements, annual business plan, annual work program, annual review, record of smallholder activity covering production, fertilizer input, upkeep, IPM and financial report.	Complied						
<b>D – ICS: Group trading system for certified volumes</b>									
<b>D.1 The group has a procedure and system in place for the tracking of FFB.</b>									
<b>D.1.1</b>									
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	<p>Annual production report is available in “<i>Laporan Realisasi Produksi TBS Kelompok Koperasi Beringin Jaya</i>”. In 2021 (January – December 2021), actual FFB production per source (Farmer Group) are as follow:</p> <table border="1"> <thead> <tr> <th>No</th> <th>Farmers Group</th> <th>FFB Production (Kg)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	No	Farmers Group	FFB Production (Kg)				Complied
No	Farmers Group	FFB Production (Kg)							

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1	Niur Jaya	933,194
2	Jaya Bersama	1,203,991
3	Tandan Bertuah	1,146,893
4	Tani Makmur	1,353,092
5	Sawit Jaya	901,978
6	Sawit Makmur	877,757
7	Maju Bersama	794,193
	<b>TOTAL</b>	<b>7,211,098</b>

Meanwhile, for January – February 2022, FFB production are :

No	Farmers Group	FFB Production (Kg)
1	Niur Jaya	113,792
2	Jaya Bersama	174,064
3	Tandan Bertuah	173,575
4	Tani Makmur	150,195
5	Sawit Jaya	93,243
6	Sawit Makmur	99,472
7	Maju Bersama	98,350
	<b>TOTAL</b>	<b>902,691</b>

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		<p>FFB production within the certificate period which is April 2021 – February 2022 are :</p> <table border="1" data-bbox="1131 435 1821 882"> <thead> <tr> <th>No</th> <th>Farmers Group</th> <th>FFB Production (Kg)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Niur Jaya</td> <td>872,901</td> </tr> <tr> <td>2</td> <td>Jaya Bersama</td> <td>1,131,509</td> </tr> <tr> <td>3</td> <td>Tandan Bertuah</td> <td>1,081,953</td> </tr> <tr> <td>4</td> <td>Tani Makmur</td> <td>1,274,575</td> </tr> <tr> <td>5</td> <td>Sawit Jaya</td> <td>824,712</td> </tr> <tr> <td>6</td> <td>Sawit Makmur</td> <td>815,434</td> </tr> <tr> <td>7</td> <td>Maju Bersama</td> <td>733,548</td> </tr> <tr> <td></td> <td><b>TOTAL</b></td> <td><b>6,734,632</b></td> </tr> </tbody> </table> <p>Evidence of recording of FFB sales is available in the Recapitulation of Farmers Production document; This document states the amount of FFB production per farmer plot and the purpose for selling the FFB of the farmers.</p> <p>FFB produce by smallholder member are record by each member and head of KT including: FFB nett weight, name of smallholder member, ID number, year planted, area, price and buyer name.</p>	No	Farmers Group	FFB Production (Kg)	1	Niur Jaya	872,901	2	Jaya Bersama	1,131,509	3	Tandan Bertuah	1,081,953	4	Tani Makmur	1,274,575	5	Sawit Jaya	824,712	6	Sawit Makmur	815,434	7	Maju Bersama	733,548		<b>TOTAL</b>	<b>6,734,632</b>	
No	Farmers Group	FFB Production (Kg)																												
1	Niur Jaya	872,901																												
2	Jaya Bersama	1,131,509																												
3	Tandan Bertuah	1,081,953																												
4	Tani Makmur	1,274,575																												
5	Sawit Jaya	824,712																												
6	Sawit Makmur	815,434																												
7	Maju Bersama	733,548																												
	<b>TOTAL</b>	<b>6,734,632</b>																												
<p>Milestone A</p>	<p>Group manager maintains annual production records and sales of certified volumes.</p>	<p>Annual production report is available in “<i>Laporan Realisasi Produksi TBS Kelompok Koperasi Beringin Jaya</i>”. In 2021 (January – December 2021), actual FFB production per source (Farmer Group) are as follow:</p> <table border="1" data-bbox="1131 1289 1798 1386"> <thead> <tr> <th>No</th> <th>Farmers Group</th> <th>FFB Production (Kg)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Niur Jaya</td> <td>933,194</td> </tr> </tbody> </table>	No	Farmers Group	FFB Production (Kg)	1	Niur Jaya	933,194	<p>Complied</p>																					
No	Farmers Group	FFB Production (Kg)																												
1	Niur Jaya	933,194																												

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2	Jaya Bersama	1,203,991
3	Tandan Bertuah	1,146,893
4	Tani Makmur	1,353,092
5	Sawit Jaya	901,978
6	Sawit Makmur	877,757
7	Maju Bersama	794,193
	<b>TOTAL</b>	<b>7,211,098</b>

Meanwhile, for January – February 2022, FFB production are :

No	Farmers Group	FFB Production (Kg)
1	Niur Jaya	113,792
2	Jaya Bersama	174,064
3	Tandan Bertuah	173,575
4	Tani Makmur	150,195
5	Sawit Jaya	93,243
6	Sawit Makmur	99,472
7	Maju Bersama	98,350
	<b>TOTAL</b>	<b>902,691</b>

FFB production within the certificate period which is April 2021 – February 2022 are :

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No	Farmers Group	FFB Production (Kg)
1	Niur Jaya	872,901
2	Jaya Bersama	1,131,509
3	Tandan Bertuah	1,081,953
4	Tani Makmur	1,274,575
5	Sawit Jaya	824,712
6	Sawit Makmur	815,434
7	Maju Bersama	733,548
<b>TOTAL</b>		<b>6,734,632</b>

Evidence of recording of FFB sales is available in the Recapitulation of Farmers Production document; This document states the amount of FFB production per farmer plot and the purpose for selling the FFB of the farmers. Certified product are sold through Credit (Book and Claim) and physical FFB sold as non certified  
 FFB produce by smallholder member are record by each member and head of KT including: FFB nett weight, name of smallholder member, ID number, year planted, area, price and buyer name.

No	Farmers Group	FFB Production (Kg)
1	Niur Jaya	933,194
2	Jaya Bersama	1,203,991

Milestone B Group Manager maintains annual production records and sales of certified volumes of all FFB sources.

Annual production report is available in "Laporan Realisasi Produksi TBS Kelompok Koperasi Beringin Jaya". In 2021 (January – December 2021), actual FFB production per source (Farmer Group) are as follow:

Complied



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3	Tandan Bertuah	1,146,893
4	Tani Makmur	1,353,092
5	Sawit Jaya	901,978
6	Sawit Makmur	877,757
7	Maju Bersama	794,193
	<b>TOTAL</b>	<b>7,211,098</b>

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	<b>TOTAL</b>	<b>902,691</b>

FFB production within the certificate period which is April 2021 – February 2022 are :

No	Farmers Group	FFB Production (Kg)
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1	Niur Jaya	872,901
2	Jaya Bersama	1,131,509
3	Tandan Bertuah	1,081,953
4	Tani Makmur	1,274,575
5	Sawit Jaya	824,712
6	Sawit Makmur	815,434
7	Maju Bersama	733,548
	<b>TOTAL</b>	<b>6,734,632</b>

Evidence of recording of FFB sales is available in the Recapitulation of Farmers Production document; This document states the amount of FFB production per farmer plot and the purpose for selling the FFB of the farmers.

FFB produce by smallholder member are record by each member and head of KT including: FFB nett weight, name of smallholder member, ID number, year planted, area, price and buyer name. Evidence of recording of FFB sales is available in the Recapitulation of Farmers Production document; This document states the amount of FFB production per farmer plot and the purpose for selling the FFB of the farmers.

FFB produce by smallholder member are record by each member and head of KT including: FFB nett weight, name of smallholder member, ID number, year planted, area, price and buyer name.

Certified product are sold through Credit (Book and Claim) and physical FFB sold as non certified. Record of FFB sold to PT Budi Tani Kembang Jaya such as :

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		<ul style="list-style-type: none"> <li>• Vehicles No BM 8775 SU, Ticket No. TBS-22-001599, Driver : Untung, dated 1 February 2022; Customer : KUD K-BJ; weight bruto 11,820 Kg and weight netto 7,210 kg.</li> <li>• Vehicles No BM 8775 SU, Ticket No. TBS-22-001833, Driver : Untung, dated 6 February 2022; Customer : KUD K-BJ; weight bruto 14,520 Kg and weight netto 10,160 kg.</li> <li>• Vehicles No BM 8492 SU, Ticket No. TBS-22-002914, Driver : Roman, dated 25 February 2022; Customer : KUD K-BJ; weight bruto 11,210 Kg and weight netto 7,310 kg.</li> <li>• Payment from PT Budi Tani Kembang Jaya to Koperasi Beringin Jaya (bank account)</li> <li>• Payslip from Koperasi Beringin Jaya to KT Sawit Makmur for FFB in February 2022 dated 4 March 2022 with amount of IDR 144.xxx.xxx</li> <li>• Payslip from KT Tani Makmur to farmers on behalf of Abdul Rahman, for FFB period January 2022 with amount of FFB 1,540 Kg @ IDR 2,800 per kg.</li> </ul>	
<b>D.2 The group documents and implements a system for the tracking of FFB</b>			
<b>D.2.1</b>			
Eligibility	Not Applicable	-	Not Applicable
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	Sales of certified volumes conducted through Book and Claim for the group based on the actual volume quote in Palm Trace Account of Koperasi Beringin Jaya. Actual production are monitored for all members production according to harvesting data each month as per <i>Data Produksi tahun 2021</i> ". All FFB produced by existing smallholder member are 100% certified; However certified product are sold	Complied

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		<p>through Credit (Book and Claim) and physical FFB sold as non certified.</p> <p>Based on Palmtrace, Koperasi Beringin Jaya has sold 1,405 MT CPO and 158 MT CSPK as Credit to Unilever Asia Private Limited (RSPO_AC1000004521) on 1 September 2021.</p> <p>Koperasi Beringin Jaya has established a procedure for FFB sales which is "SOP <i>Pendokumentasian Penjualan dan Pemasaran TBS Anggota</i>" dated 24 October 2018.</p>	
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.	<p>Sales of certified volumes conducted through Book and Claim for the group based on the actual volume quote in Palm Trace Account of Koperasi Beringin Jaya. Actual production are monitored for all members production according to harvesting data each month as per Data Produksi tahun 2021". All FFB produced by existing smallholder member are 100% certified; However certified product are sold through Credit (Book and Claim) and physical FFB sold as non certified.</p> <p>Based on Palmtrace, Koperasi Beringin Jaya has sold 1,405 MT CPO and 158 MT CSPK as Credit to Unilever Asia Private Limited (RSPO_AC1000004521) on 1 September 2021.</p> <p><b>Non conformity (2178365-202203-M6) :</b>            Credit transaction in Palmtrace not match with actual FFB production period April 2021 – February 2022.</p>	Non-compliance
<b>D.3 The group has a procedure and system for premium distribution.</b>			
<b>D.3.1</b>			
Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium	The ICS has established SOP for premium distribution, named "SOP <i>Sistem Distribusi Perolehan Harga Premium Certified Produk</i> " document No.1/SOP/UPA/ ICS-KBJ/X/2020, Revision 0, dated 13 July	Complied

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	<p>payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.</p>	<p>2020. Last socialization was conducted on 10 February 2022 attended by 130 members (total members are 197 farmers). The members who not join in the meeting inform their absence to <i>Pengurus Koperasi</i>. ICS team regularly conduct socialization to members simultaneously with their monthly payment.</p> <p>The SOP regulate as follow:</p> <ol style="list-style-type: none"> <li>1. Sales of RSPO credit carry out by Group Manager.</li> <li>2. RSPO credit volume must be sold prior to expiry.</li> <li>3. The allocation of the revenue sharing post is as follows:             <ol style="list-style-type: none"> <li>a. ICS Welfare : 20%</li> <li>b. Organization : 10%</li> <li>c. Surveillance Audit : 15%</li> <li>d. Training : 7.5%</li> <li>e. Tax : 2.5%</li> <li>f. Farmer Group Management : 5%</li> <li>g. Farmer : 30%</li> <li>h. Stakeholder : 5%</li> <li>i. Spraying Team : 5%</li> </ol> </li> </ol>	
<p>Milestone A</p>	<p>The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.</p>	<p>The ICS has established SOP for premium distribution, named "SOP Sistem Distribusi Perolehan Harga Premium Certified Produk" document No.1/SOP/UPA/ ICS-KBJ/X/2020, Revision 0, dated 13 July 2020. Last socialization was conducted on 10 February 2022 attended by 130 members (total members are 197 farmers). The members who not join in the meeting inform their absence to <i>Pengurus Koperasi</i>. ICS team regularly conduct socialization to members simultaneously with their monthly payment.</p>	<p>Complied</p>

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		<p>During field observation, it was confirmed and verified to 12 smallholder that become samples in this audit, that they know, understand and has received what they called "Dana RSPO".</p> <p>Realization of payment has been reviewed for Credit transaction in September 2021. Evidence was reviewed such as document "<i>Kelompok Tani Makmur Daftar Hadir Pengambilan Uang Premium Fee RSPO 2021 Bulan November 2021</i>" and "<i>Kelompok Tani Jaya Bersama Daftar Hadir Pengambilan Uang Premium Fee RSPO 2021 Bulan Oktober 2021</i>".</p>	
<p>Milestone B</p>	<p>The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.</p>	<p>Training for best management practices in peat area was conducted on 10 February 2022 attended by 130 members (total members are 197 farmers).</p> <p>The members who not join in the meeting inform their absence to <i>Pengurus Koperasi</i>. ICS team regularly conduct socialization to members simultaneously with their monthly payment.</p> <p>During field observation, it was confirmed and verified to 12 smallholder that become samples in this audit, that they know, understand and has received what they called "Dana RSPO".</p> <p>Realization of payment has been reviewed for Credit transaction in September 2021. Evidence was reviewed such as document "<i>Kelompok Tani Makmur Daftar Hadir Pengambilan Uang Premium Fee RSPO 2021 Bulan November 2021</i>" and "<i>Kelompok Tani Jaya Bersama Daftar Hadir Pengambilan Uang Premium Fee RSPO 2021 Bulan Oktober 2021</i>".</p>	<p>Complied</p>

**Appendix B: GHG Reporting Executive Summary**

Not applicable for Independent Smallholder

Emission per product	tCO <sub>2</sub> e/tProduct
CPO	-
PKO	-

Extraction	%
OER	-
KER	-

Production	t/yr
FFB Process	-
CPO Produced	-
PKO Produced	-

Land Use	Ha
OP Planted Area	-
OP Planted on peat	-
Conservation (forested)	-
Conservation (non-forested)	-
<b>Total</b>	-

**Summary of Field Emission and Sink**

	Own Crop*		Group		3 <sup>rd</sup> Party		Total	
	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB
<b>Emission</b>								
Land Conversion	-	-	-	-	-	-	-	-
CO <sub>2</sub> Emission from fertilizer	-	-	-	-	-	-	-	-
NO <sub>2</sub> Emission	-	-	-	-	-	-	-	-
Fuel Consumption	-	-	-	-	-	-	-	-
Peat Oxidation	-	-	-	-	-	-	-	-
<b>Sink</b>								
Crop Sequestration	-	-	-	-	-	-	-	-
Conservation Sequestration	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-

\*Note: Includes both estates and smallholders

**Summary of Mill Emission and Credit**

	tCO <sub>2</sub> e	tCO <sub>2</sub> e/tFFB
<b>Emission</b>		
POME	-	-
Fuel Consumption	-	-

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Grid Electricity Utilization	-	-
<b>Credit</b>		
Export of Grid Electricity	-	-
Sales of PKS	-	-
Sales of EFB	-	-
<b>Total</b>	-	-

**Summary of Kernel Crusher Emission and Credit (if applicable)**

<b>Emissions</b>	<b>tCO<sub>2</sub>e</b>
PK from own mill	-
PK from other source	-
Fuel Consumptions	-
<b>Total Crusher emissions</b>	-

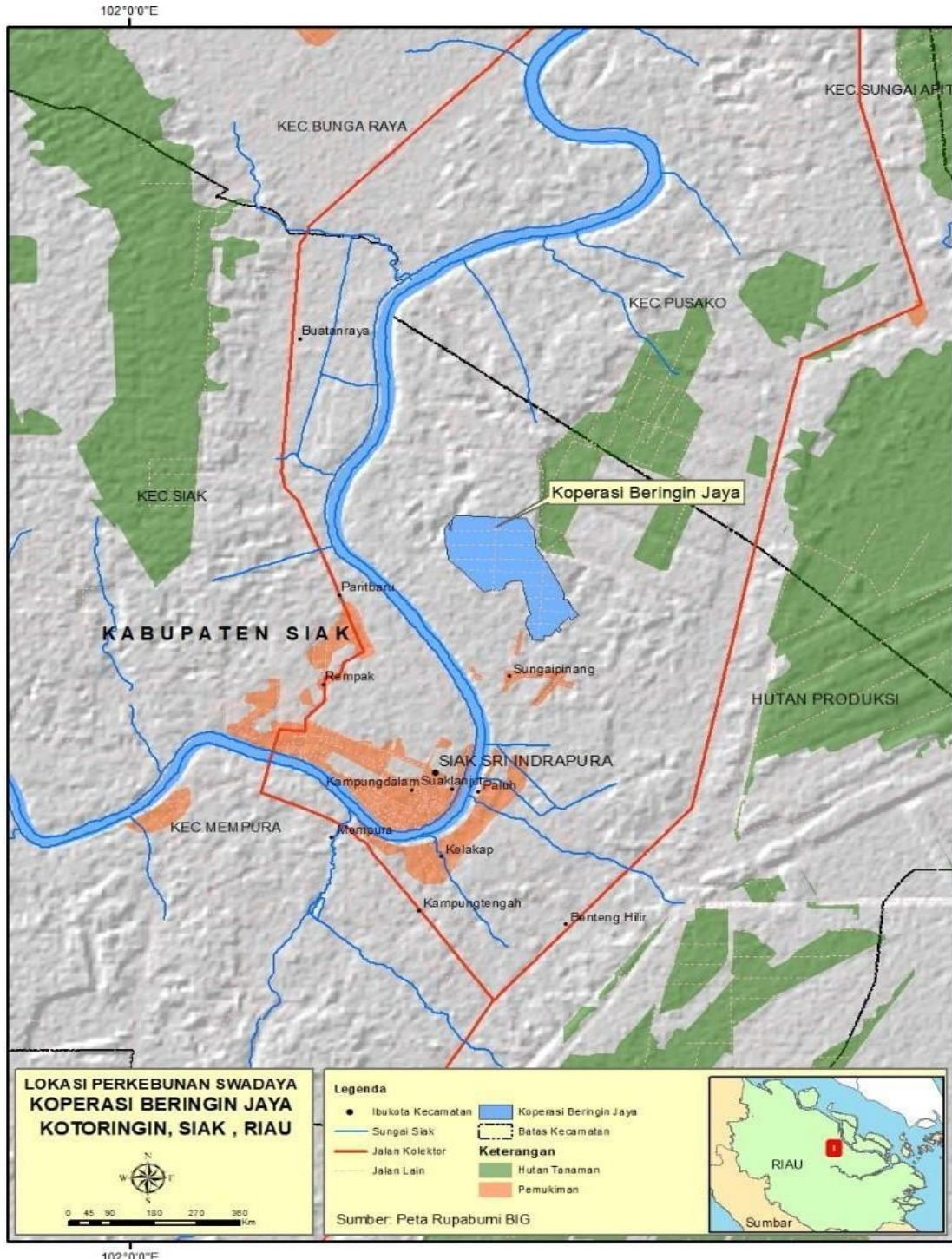
\*This mill has no kernel crusher operation.

<b>Palm Oil Mill Effluent (POME) Treatment:</b>	
Divert to Compost (%)	-
Divert to anaerobic diversion (%)	-

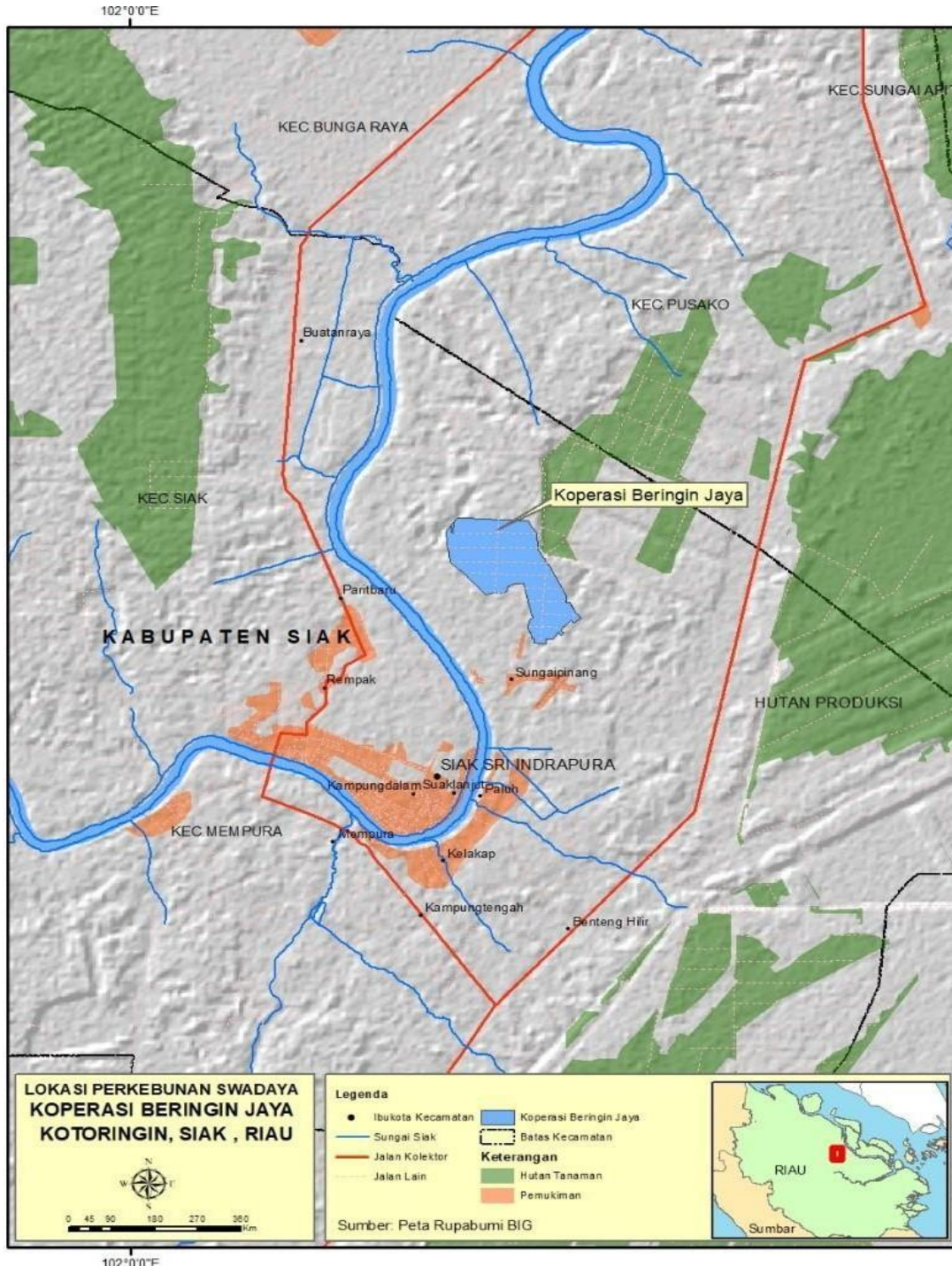
<b>POME Diverted to Anaerobic Digestion:</b>	
Divert to anaerobic pond (%)	-
Divert to methane captured (flaring) (%)	-
Divert to methane captured (energy generation) (%)	-



**Appendix C: Location Map of Certification Unit and Supply bases**



**Appendix D: Estate Field Map**



**Appendix E: List of Smallholder Registered and/or sampled**

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
1	Akasah	Beringin Jaya Village	0°51'27.41"	102°4'16.30"	1.82	1.82	31.24	26/03/2010	6010011
2	Bakhtiar Efendi	Beringin Jaya Village	0°51'27.90"	102°3'55.03"	1.82	1.82	35.33	26/03/2010	6010021
3	Dewi Puspita Sari	Beringin Jaya Village	0°51'27.74"	102°4'03.70"	1.81	1.81	32.98	26/03/2010	6010031
4	Edwin Putra	Beringin Jaya Village	0°51'27.98"	102°3'49.68"	1.86	1.86	33.34	26/03/2010	6010041
5	Fahraini	Beringin Jaya Village	0°51'26.39"	102°4'29.25"	1.83	1.83	11.12	26/03/2010	6010051
6	Herman	Beringin Jaya Village	0°51'27.97"	102°3'51.45"	1.85	1.85	36.63	26/03/2010	6010061
7	Ismail	Beringin Jaya Village	0°51'27.77"	102°4'07.65"	1.82	1.82	35.09	26/03/2010	6010071
8	M. Ata**	Beringin Jaya Village	0°51'27.09"	102°4'27.05"	1.85	1.85	26.94	26/03/2010	6010081
9	M. Nur	Beringin Jaya Village	0°51'27.93"	102°3'56.75"	1.83	1.83	28.55	26/03/2010	6010091
10	Muhammad Yusuf Ritonga*	Beringin Jaya Village	0°51'27.77"	102°4'00.08"	1.84	1.84	40.88	26/03/2010	6010101
11	Mursidi	Beringin Jaya Village	0°51'27.33"	102°4'20.68"	1.86	1.86	29.33	26/03/2010	6010111
12	Rachmad Kartono	Beringin Jaya Village	0°51'27.83"	102°4'01.80"	1.87	1.87	39.27	26/03/2010	6010121
13	Raman*	Beringin Jaya Village	0°51'28.09"	102°3'45.80"	1.88	1.88	47.99	26/03/2010	6010131
14	Safril	Beringin Jaya Village	0°51'27.46"	102°4'18.46"	1.84	1.84	31.24	26/03/2010	6010141
15	Salmahwati	Beringin Jaya Village	0°51'27.19"	102°4'24.92"	1.86	1.86	25.69	26/03/2010	6010151
16	Samion	Beringin Jaya Village	0°51'27.97"	102°3'53.23"	1.84	1.84	38.64	26/03/2010	6010161
17	Samsul Bahri	Beringin Jaya Village	0°51'27.60"	102°4'12.15"	1.81	1.81	38.64	26/03/2010	6010171
18	Setiawan Sisworo*	Beringin Jaya Village	0°51'26.16"	102°3'37.44"	1.81	1.81	28.72	26/03/2010	6010181
19	Sri Hartina	Beringin Jaya Village	0°51'28.22"	102°3'41.83"	1.84	1.84	35.91	26/03/2010	6010191
20	Sulup	Beringin Jaya Village	0°51'24.38"	102°3'35.08"	1.11	1.11	21.01	26/03/2010	6010201
		Beringin Jaya Village	0°51'19.33"	102°3'34.04"	0.81	0.81	21.02	26/03/2010	6010202
21	Sunarto	Beringin Jaya Village	0°51'27.82"	102°3'58.42"	1.83	1.83	28.03	26/03/2010	6010211
22	Sururi	Beringin Jaya Village	0°51'28.08"	102°3'47.81"	1.84	1.84	36.31	26/03/2010	6010221
23	Sutardi	Beringin Jaya Village	0°51'27.26"	102°4'22.82"	1.85	1.85	27.45	26/03/2010	6010231
24	T. Said Busu	Beringin Jaya Village	0°51'27.70"	102°4'05.63"	1.81	1.81	34.60	26/03/2010	6010241
25	Titus Sumardi	Beringin Jaya Village	0°51'27.71"	102°4'10.06"	1.83	1.83	39.53	26/03/2010	6010251
26	Wan Abdurrahman	Beringin Jaya Village	0°51'28.15"	102°3'43.76"	1.84	1.84	35.91	26/03/2010	6010261
27	Wan Aidi Abdurrahman	Beringin Jaya Village	0°51'27.71"	102°3'39.71"	1.83	1.83	35.91	26/03/2010	6010271

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
28	Widati	Beringin Jaya Village	0°51'27.53"	102°4'14.26"	1.83	1.83	29.11	26/03/2010	6010281
29	Agus Misman	Beringin Jaya Village	0°51'13.90"	102°4'26.15"	0.98	0.98	17.83	26/03/2010	6020011
30	Ahmad Samin	Beringin Jaya Village	0°51'16.76"	102°3'36.99"	1.83	1.83	41.87	26/03/2010	6020021
31	Ahmad Zainuri	Beringin Jaya Village	0°51'16.64"	102°4'29.89"	1.96	1.96	31.46	26/03/2010	6020031
32	Amir R.	Beringin Jaya Village	0°51'16.77"	102°3'44.43"	1.87	1.87	39.69	26/03/2010	6020041
33	Badri	Beringin Jaya Village	0°51'16.69"	102°4'24.26"	1.97	1.97	33.34	26/03/2010	6020051
34	Budi Santoso	Beringin Jaya Village	0°51'16.81"	102°3'55.68"	1.94	1.94	38.99	26/03/2010	6020061
35	Dahlan	Beringin Jaya Village	0°51'16.83"	102°4'05.09"	1.86	1.86	41.50	26/03/2010	6020061
36	Eriorina Betty Oktariani P.	Beringin Jaya Village	0°51'16.82"	102°4'12.91"	1.90	1.90	42.63	26/03/2010	6020071
37	Hadi**	Beringin Jaya Village	0°51'16.81"	102°3'53.81"	1.93	1.93	37.32	26/03/2010	6020081
38	Hamdani Saleh	Beringin Jaya Village	0°51'16.78"	102°4'14.75"	1.97	1.97	36.19	26/03/2010	6020091
30	Heru Susanto	Beringin Jaya Village	0°51'16.81"	102°4'03.21"	1.95	1.95	32.60	26/03/2010	6020101
40	Ibrahim	Beringin Jaya Village	0°51'16.77"	102°3'38.82"	1.84	1.84	31.43	26/03/2010	6020111
41	Ikhsan	Beringin Jaya Village	0°51'16.80"	102°3'49.99"	1.90	1.90	38.05	26/03/2010	6020121
		Beringin Jaya Village	0°50'54.80"	102°4'39.84"	1.96	1.96	27.86	26/03/2010	6020131
42	Joko Priyono**	Beringin Jaya Village	0°51'16.76"	102°4'16.65"	1.97	1.97	34.46	26/03/2010	6020132
43	Julia Arnita	Beringin Jaya Village	0°51'16.79"	102°3'48.13"	1.89	1.89	38.39	26/03/2010	6020141
44	Jumadi*	Beringin Jaya Village	0°51'16.84"	102°4'01.28"	1.95	1.95	38.98	26/03/2010	6020151
45	Jumadi*	Beringin Jaya Village	0°51'16.72"	102°4'20.43"	1.97	1.97	38.38	26/03/2010	6020161
46	Mastini	Beringin Jaya Village	0°51'16.81"	102°3'59.41"	1.95	1.95	37.32	26/03/2010	6020171
47	Muchtar	Beringin Jaya Village	0°51'16.82"	102°3'57.55"	1.94	1.94	45.38	26/03/2010	6020181
48	Ngatmo	Beringin Jaya Village	0°51'16.14"	102°3'35.08"	1.82	1.82	41.64	26/03/2010	6020191
49	Normi	Beringin Jaya Village	0°51'16.71"	102°4'22.31"	1.97	1.97	38.72	26/03/2010	6020201
50	Nurlinda Riyani	Beringin Jaya Village	0°51'16.66"	102°4'28.00"	1.97	1.97	26.18	26/03/2010	6020211
51	Rahmat**	Beringin Jaya Village	0°51'16.64"	102°4'31.79"	1.96	1.96	33.69	26/03/2010	6020221
52	Siti Fatimah	Beringin Jaya Village	0°51'16.19"	102°4'33.90"	1.87	1.87	29.86	26/03/2010	6020231
53	Slamet Irwanto	Beringin Jaya Village	0°51'19.44"	102°4'26.15"	0.98	0.98	21.10	26/03/2010	6020241
54	Soimah	Beringin Jaya Village	0°51'16.80"	102°3'42.56"	1.86	1.86	42.87	26/03/2010	6020251
55	Suhardi	Beringin Jaya Village	0°51'16.79"	102°3'46.28"	1.88	1.88	40.60	26/03/2010	6020261
56	Supaing*	Beringin Jaya Village	0°51'16.81"	102°3'51.91"	1.91	1.91	38.12	26/03/2010	6020271
57	Suwarman	Beringin Jaya Village	0°51'16.76"	102°4'18.57"	1.97	1.97	35.58	26/03/2010	6020281

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
58	Suyoto	Beringin Jaya Village	0°51'16.60"	102°4'09.48"	1.90	1.90	42.13	26/03/2010	6020291
59	Tamam	Beringin Jaya Village	0°51'17.00"	102°4'07.15"	1.86	1.86	34.21	26/03/2010	6020301
60	Yogi Yanto	Beringin Jaya Village	0°51'16.78"	102°3'40.68"	1.84	1.84	40.65	26/03/2010	6020321
		Beringin Jaya Village	0°50'24.50"	102°4'32.41"	1.91	1.91	27.15	26/03/2010	6020322
61	Abdussomad	Beringin Jaya Village	0°51'04.07"	102°4'36.24"	1.79	1.79	34.64	26/03/2010	6030011
62	Ahmad Jainuri	Beringin Jaya Village	0°51'05.17"	102°4'30.78"	1.79	1.79	33.27	26/03/2010	6030021
63	Asmah	Beringin Jaya Village	0°51'05.77"	102°3'57.14"	1.83	1.83	46.47	26/03/2010	6030031
64	Burhan**	Beringin Jaya Village	0°51'06.59"	102°3'36.48"	1.83	1.83	53.03	26/03/2010	6030041
65	Ersuparno	Beringin Jaya Village	0°51'05.79"	102°3'51.68"	1.83	1.83	39.39	26/03/2010	6030051
66	Hariato	Beringin Jaya Village	0°51'05.34"	102°4'27.29"	1.79	1.79	30.31	26/03/2010	6030061
67	Heriyanto	Beringin Jaya Village	0°51'05.93"	102°3'42.32"	1.83	1.83	43.47	26/03/2010	6030071
68	Irianto**	Beringin Jaya Village	0°51'05.37"	102°4'18.31"	1.79	1.79	38.63	26/03/2010	6030081
69	Juanda	Beringin Jaya Village	0°51'05.86"	102°3'46.09"	1.83	1.83	41.98	26/03/2010	6030091
70	Lahamat	Beringin Jaya Village	0°51'05.98"	102°3'40.46"	1.83	1.83	36.18	26/03/2010	6030101
71	M. Amin M	Beringin Jaya Village	0°51'05.41"	102°4'21.71"	1.79	1.79	35.36	26/03/2010	6030111
72	M. Habib Kurnia AC.	Beringin Jaya Village	0°51'05.53"	102°4'10.72"	1.79	1.79	37.03	26/03/2010	6030121
73	Mustakim	Beringin Jaya Village	0°51'05.70"	102°4'8.93"	1.88	1.88	42.80	26/03/2010	6030131
74	Nasrun	Beringin Jaya Village	0°51'05.92"	102°3'53.50"	1.83	1.83	45.90	26/03/2010	6030141
75	Nurhayani	Beringin Jaya Village	0°51'05.33"	102°4'29.02"	1.79	1.79	30.01	26/03/2010	6030151
76	Nursalim	Beringin Jaya Village	0°51'05.40"	102°4'23.55"	1.79	1.79	35.89	26/03/2010	6030161
77	Nursiah*	Beringin Jaya Village	0°51'05.91"	102°3'44.21"	1.83	1.83	38.89	26/03/2010	6030171
78	Paiman	Beringin Jaya Village	0°51'05.56"	102°4'20.08"	1.79	1.79	35.94	26/03/2010	6030181
79	Purwanto	Beringin Jaya Village	0°51'05.88"	102°3'49.78"	1.83	1.83	43.33	26/03/2010	6030191
80	Rahmat Sihotang	Beringin Jaya Village	0°51'05.54"	102°4'16.37"	1.79	1.79	35.53	26/03/2010	6030201
81	Ridwan R.	Beringin Jaya Village	0°51'05.88"	102°3'47.95"	1.83	1.83	45.41	26/03/2010	6030211
82	Rina	Beringin Jaya Village	0°51'06.04"	102°3'38.65"	1.83	1.83	31.07	26/03/2010	6030221
83	Sahuri	Beringin Jaya Village	0°51'05.68"	102°4'02.81"	1.83	1.83	41.99	26/03/2010	6030231
84	Siti Aisyah	Beringin Jaya Village	0°51'05.32"	102°4'32.72"	1.79	1.79	28.05	26/03/2010	6030241
85	Sugeng	Beringin Jaya Village	0°51'05.71"	102°3'60.00"	1.83	1.83	41.79	26/03/2010	6030251
86	Sugito**	Beringin Jaya Village	0°51'05.63"	102°4'06.68"	1.83	1.83	38.98	26/03/2010	6030261
87	Sujono	Beringin Jaya Village	0°51'05.42"	102°4'25.42"	1.79	1.79	34.25	26/03/2010	6030271

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
88	Sukri	Beringin Jaya Village	0°51'05.51"	102°4'12.53"	1.79	1.79	31.05	26/03/2010	6030281
89	Susmoro	Beringin Jaya Village	0°51'05.79"	102°3'55.24"	1.83	1.83	46.19	26/03/2010	6030291
90	Warsito	Beringin Jaya Village	0°51'05.65"	102°04'4.07"	1.83	1.83	41.60	26/03/2010	6030301
91	Yuliver	Beringin Jaya Village	0°51'05.41"	102°4'14.43"	1.79	1.79	31.17	26/03/2010	6030311
92	Agustami**	Beringin Jaya Village	0°50'55.97"	102°3'50.86"	1.91	1.91	45.03	26/03/2010	6040011
93	Andri Sujatmiko	Beringin Jaya Village	0°50'55.74"	102°4'00.64"	1.96	1.96	39.64	26/03/2010	6040021
94	Anuar	Beringin Jaya Village	0°50'44.87"	102°3'57.30"	1.76	1.76	43.39	26/03/2010	6040031
95	Aris Musodat	Beringin Jaya Village	0°50'55.57"	102°4'08.54"	1.96	1.96	45.44	26/03/2010	6040041
96	Asral	Beringin Jaya Village	0°50'55.11"	102°4'23.21"	2.05	2.05	41.54	26/03/2010	6040051
		Beringin Jaya Village	0°50'42.88"	102°4'48.52"	2.04	2.04	30.25	26/03/2010	6040052
97	Budi Yanto	Beringin Jaya Village	0°50'55.86"	102°3'55.76"	1.86	1.86	40.52	26/03/2010	6040061
98	Fauzul*	Beringin Jaya Village	0°50'54.93"	102°4'28.07"	2.10	2.10	41.91	26/03/2010	6040071
99	Hadi Sumanto	Beringin Jaya Village	0°50'55.19"	102°4'20.79"	2.04	2.04	39.91	26/03/2010	6040081
100	Indra Saputra	Beringin Jaya Village	0°50'57.33"	102°4'25.67"	1.03	1.03	21.25	26/03/2010	6040091
101	Iskandar	Beringin Jaya Village	0°50'55.39"	102°4'13.43"	2.00	2.00	39.74	26/03/2010	6040101
102	Jumadi*	Beringin Jaya Village	0°50'55.61"	102°4'05.63"	1.87	1.87	37.07	26/03/2010	6040111
103	Kadimun*	Beringin Jaya Village	0°50'55.84"	102°3'58.19"	1.91	1.91	38.98	26/03/2010	6040121
104	Kahar T.L	Beringin Jaya Village	0°50'54.94"	102°4'30.55"	2.12	2.12	32.26	26/03/2010	6040131
105	Karsono**	Beringin Jaya Village	0°50'49.50"	102°3'48.72"	1.71	1.71	57.76	26/03/2010	6040142**
		Beringin Jaya Village	0°50'47.70"	102°3'52.02"	1.71	1.71	57.75	26/03/2010	6040143
		Beringin Jaya Village	0°50'46.58"	102°3'54.12"	1.74	1.74	57.75	26/03/2010	6040144
		Beringin Jaya Village	0°50'45.72"	102°3'55.77"	1.70	1.70	57.75	26/03/2010	6040141
106	Misrah	Beringin Jaya Village	0°50'56.12"	102°3'45.99"	1.94	1.94	55.87	26/03/2010	6040151
107	Muin*	Beringin Jaya Village	0°50'56.04"	102°3'48.41"	1.86	1.86	55.87	26/03/2010	6040161
108	Okta Yeni	Beringin Jaya Village	0°50'55.90"	102°3'53.34"	1.91	1.91	46.46	26/03/2010	6040171
109	Ratmanto	Beringin Jaya Village	0°50'52.74"	102°4'25.56"	1.03	1.03	21.26	26/03/2010	6040181
110	Riono	Beringin Jaya Village	0°50'55.46"	102°4'10.93"	1.98	1.98	50.05	26/03/2010	6040191
111	Romin Rafika Saputri	Beringin Jaya Village	0°50'54.72"	102°4'37.73"	1.89	1.89	31.68	26/03/2010	6040201
112	Sahar	Beringin Jaya Village	0°50'54.76"	102°4'35.49"	2.11	2.11	36.90	26/03/2010	6040211
113	Sucipto*	Beringin Jaya Village	0°50'55.34"	102°4'15.92"	2.01	2.01	39.30	26/03/2010	6040221
114	Suhadi	Beringin Jaya Village	0°50'57.00"	102°3'43.49"	2.00	2.00	65.31	26/03/2010	6040231

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
115	Sumadi*	Beringin Jaya Village	0°50'55.27"	102°4'18.37"	2.01	2.01	50.04	26/03/2010	6040241
116	Supanto	Beringin Jaya Village	0°50'58.59"	102°3'40.01"	1.96	1.96	66.50	26/03/2010	6040251
117	Supriono	Beringin Jaya Village	0°50'54.81"	102°4'33.01"	2.13	2.13	33.48	26/03/2010	6040261
118	Suwardi Idris	Beringin Jaya Village	0°50'55.67"	102°4'03.07"	1.97	1.97	40.49	26/03/2010	6040271
119	Abdul Manaf Hasibuan*	Beringin Jaya Village	0°50'43.46"	102°4'08.48"	1.82	1.82	29.45	26/03/2010	6050011
120	Abdul Rahim	Beringin Jaya Village	0°50'45.01"	102°4'32.83"	1.83	1.83	21.02	26/03/2010	6050021
121	Amir	Beringin Jaya Village	0°50'43.32"	102°4'09.81"	1.94	1.94	30.99	26/03/2010	6050031
122	Amirudin	Beringin Jaya Village	0°50'44.29"	102°3'58.72"	1.67	1.67	39.79	26/03/2010	6050041
123	Edi Sofyan	Beringin Jaya Village	0°50'45.23"	102°4'28.88"	1.84	1.84	25.99	26/03/2010	6050051
124	Jamilah	Beringin Jaya Village	0°50'37.40"	102°4'38.49"	0.88	0.88	11.58	26/03/2010	6050061
125	Jasum	Beringin Jaya Village	0°50'44.38"	102°4'13.84"	1.82	1.82	30.70	26/03/2010	6050071
126	Jufrizal	Beringin Jaya Village	0°50'32.64"	102°4'38.17"	0.88	0.88	8.99	26/03/2010	6050081
127	Jumilah	Beringin Jaya Village	0°50'45.15"	102°4'30.91"	1.83	1.83	27.23	26/03/2010	6050091
128	M. Yunus*	Beringin Jaya Village	0°50'43.57"	102°4'12.35"	2.05	2.05	32.14	26/03/2010	6050101
129	Mahadar	Beringin Jaya Village	0°50'43.61"	102°4'01.34"	2.39	2.39	53.49	26/03/2010	6050111
130	Misran	Beringin Jaya Village	0°50'37.75"	102°4'34.14"	0.96	0.96	12.75	26/03/2010	6050121
131	Muhammad Saleh	Beringin Jaya Village	0°50'40.04"	102°4'4.58"	2.23	2.23	41.90	26/03/2010	6050131
132	Munif Hasibuan	Beringin Jaya Village	0°50'43.66"	102°4'07.19"	1.82	1.82	25.57	26/03/2010	6050141
133	Musa	Beringin Jaya Village	0°50'33.03"	102°4'33.77"	0.96	0.96	11.11	26/03/2010	6050151
134	Mustawi	Beringin Jaya Village	0°50'44.86"	102°4'39.00"	1.85	1.85	2.39	26/03/2010	6050161
135	Rodiah	Beringin Jaya Village	0°50'43.60"	102°4'02.64"	2.23	2.23	36.01	26/03/2010	6050171
136	Rudi Mutalib*	Beringin Jaya Village	0°50'45.68"	102°4'26.84"	1.90	1.90	29.55	26/03/2010	6050181
137	Rusimah	Beringin Jaya Village	0°50'44.90"	102°4'36.74"	1.81	1.81	22.53	26/03/2010	6050191
138	Sahari	Beringin Jaya Village	0°50'46.74"	102°4'18.39"	1.77	1.77	40.57	26/03/2010	6050201
139	Sahroni	Beringin Jaya Village	0°50'46.99"	102°4'21.14"	1.81	1.81	38.03	26/03/2010	6050211
140	Sahrul	Beringin Jaya Village	0°50'39.81"	102°4'10.93"	0.96	0.96	20.05	26/03/2010	6050221
141	Samsur	Beringin Jaya Village	0°50'35.00"	102°4'36.09"	1.90	1.90	31.17	26/03/2010	6050231
142	Sarinah	Beringin Jaya Village	0°50'47.14"	102°4'11.24"	0.96	0.96	19.08	26/03/2010	6050241
143	Sarman	Beringin Jaya Village	0°50'36.97"	102°4'27.91"	1.20	1.20	13.33	26/03/2010	6050251
144	Sulkimin	Beringin Jaya Village	0°50'35.34"	102°4'29.73"	1.81	1.81	26.47	26/03/2010	6050261
145	Supriadi	Beringin Jaya Village	0°50'35.25"	102°4'31.82"	1.86	1.86	23.89	26/03/2010	6050271

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
146	Sutrisno	Beringin Jaya Village	0°50'46.06"	102°4'15.87"	2.17	2.17	32.25	26/03/2010	6050281
147	Suyadi	Beringin Jaya Village	0°50'47.00"	102°4'24.13"	1.91	1.91	31.27	26/03/2010	6050291
148	Wan Said	Beringin Jaya Village	0°50'47.33"	102°4'4.93"	1.84	1.84	30.16	26/03/2010	6050301
149	Zainudin	Beringin Jaya Village	0°50'43.89"	102°4'00.03"	1.61	1.61	36.89	26/03/2010	6050311
150	Zubir**	Beringin Jaya Village	0°50'45.05"	102°4'34.70"	1.82	1.82	23.63	26/03/2010	6050321
151	Abdul Rohman	Beringin Jaya Village	0°50'24.59"	102°4'34.18"	1.84	1.84	31.02	26/03/2010	6060011
152	Aepuloh	Beringin Jaya Village	0°50'24.92"	102°4'45.35"	1.96	1.96	45.00	26/03/2010	6060021
153	Amril	Beringin Jaya Village	0°50'25.25"	102°4'36.11"	1.96	1.96	38.77	26/03/2010	6060031
154	April Wadi	Beringin Jaya Village	0°50'33.25"	102°4'53.33"	0.78	0.78	20.80	26/03/2010	6060041
		Beringin Jaya Village	0°50'24.36"	102°4'56.36"	1.30	1.30	20.81	26/03/2010	6060042
155	Baharum	Beringin Jaya Village	0°50'25.10"	102°4'39.47"	0.96	0.96	26.48	26/03/2010	6060051
		Beringin Jaya Village	0°50'25.37"	102°4'37.92"	0.91	0.91	26.48	26/03/2010	6060052
156	Basir	Beringin Jaya Village	0°50'44.53"	102°4'45.65"	2.14	2.14	32.14	26/03/2010	6060061
157	Basirun	Beringin Jaya Village	0°50'44.63"	102°4'41.50"	1.92	1.92	36.79	26/03/2010	6060071
158	Julia	Beringin Jaya Village	0°50'25.50"	102°4'30.54"	2.00	2.00	31.02	26/03/2010	6060081
159	Kamarudin	Beringin Jaya Village	0°50'24.77"	102°4'49.72"	1.95	1.95	32.28	26/03/2010	6060091
160	Lustarinal	Beringin Jaya Village	0°50'22.60"	102°4'58.80"	2.55	2.55	39.64	26/03/2010	6060101
161	Muhidin	Beringin Jaya Village	0°50'34.40"	102°4'51.46"	1.96	1.96	29.12	26/03/2010	6060111
162	Murad	Beringin Jaya Village	0°50'24.72"	102°4'52.03"	2.08	2.08	38.82	26/03/2010	6060121
163	Priyanto	Beringin Jaya Village	0°50'34.72"	102°4'47.14"	1.97	1.97	24.51	26/03/2010	6060131
164	Rahaina**	Beringin Jaya Village	0°50'44.55"	102°4'42.92"	0.96	0.96	17.42	26/03/2010	6060141
165	Rian Hidayat	Beringin Jaya Village	0°50'52.91"	102°4'43.12"	2.35	2.35	26.52	26/03/2010	6060151
166	Rodiyah	Beringin Jaya Village	0°50'24.89"	102°4'47.51"	2.07	2.07	45.51	26/03/2010	6060161
167	Sawalmi	Beringin Jaya Village	0°50'34.89"	102°4'40.77"	1.93	1.93	35.078	26/03/2010	6060171
168	Sayusnan	Beringin Jaya Village	0°50'24.64"	102°4'54.40"	2.08	2.08	36.79	26/03/2010	6060181
169	Siti Badriyah	Beringin Jaya Village	0°50'34.85"	102°4'42.82"	1.97	1.97	35.75	26/03/2010	6060191
170	Sukiman	Beringin Jaya Village	0°50'25.05"	102°4'41.01"	1.90	1.90	36.43	26/03/2010	6060201
171	Suparto**	Beringin Jaya Village	0°50'34.66"	102°4'49.3"	1.90	1.90	31.22	26/03/2010	6060211
172	Sutinem	Beringin Jaya Village	0°50'24.96"	102°4'43.21"	2.00	2.00	42.19	26/03/2010	6060221
173	Zawiyah	Beringin Jaya Village	0°50'34.76"	102°4'45.00"	1.93	1.93	34.32	26/03/2010	6060231
174	A. Kadir	Beringin Jaya Village	0°50'06.05"	102°4'45.89"	2.00	2.00	32.99	26/03/2010	6070011
175	Arman Izan	Beringin Jaya Village	0°50'16.92"	102°4'57.85"	2.03	2.03	35.63	26/03/2010	6070021



No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
176	Budi Rahmat*	Beringin Jaya Village	0°50'05.51"	102°4'39.08"	2.09	2.09	42.22	26/03/2010	6070031
177	Hamzah	Beringin Jaya Village	0°50'16.93"	102°5'01.53"	1.75	1.75	30.38	26/03/2010	6070041
178	Joko Santoso	Beringin Jaya Village	0°50'15.85"	102°4'54.46"	2.01	2.01	38.87	26/03/2010	6070051
179	Kustiati	Beringin Jaya Village	0°50'15.11"	102°4'44.47"	1.94	1.94	34.52	26/03/2010	6070061
180	M. Muzakir	Beringin Jaya Village	0°50'07.85"	102°4'49.21"	0.89	0.89	14.34	26/03/2010	6070071
181	M. Paidin	Beringin Jaya Village	0°50'05.56"	102°4'36.33"	2.00	2.00	42.77	26/03/2010	6070081
182	Marhalem	Beringin Jaya Village	0°50'15.17"	102°4'46.59"	1.95	1.95	32.39	26/03/2010	6070091
183	Misiyem	Beringin Jaya Village	0°50'15.02"	102°4'50.57"	1.67	1.67	28.39	26/03/2010	6070101
184	Pratomo	Beringin Jaya Village	0°50'14.92"	102°4'52.32"	1.52	1.52	27.54	26/03/2010	6070111
185	Pujiati	Beringin Jaya Village	0°50'05.69"	102°4'34.19"	1.90	1.90	36.08	26/03/2010	6070121
186	Rohmat Supriyanto	Beringin Jaya Village	0°50'05.47"	102°4'41.30"	1.04	1.04	21.38	26/03/2010	6070131
187	Sogirah	Beringin Jaya Village	0°50'15.19"	102°4'40.12"	1.64	1.64	35.76	26/03/2010	6070141
188	Solekhan	Beringin Jaya Village	0°50'15.11"	102°4'35.56"	1.89	1.89	37.34	26/03/2010	6070151
189	Sri Marni	Beringin Jaya Village	0°50'05.46"	102°4'43.20"	1.09	1.09	17.44	26/03/2010	6070161
190	Sudarmanto S.	Beringin Jaya Village	0°50'06.75"	102°4'31.43"	1.93	1.93	42.99	26/03/2010	6070171
191	Sujirah	Beringin Jaya Village	0°49'59.50"	102°4'38.99"	1.22	1.22	19.86	26/03/2010	6070181
		Beringin Jaya Village	0°49'59.66"	102°4'34.66"	0.82	0.82	19.86	26/03/2010	6070182
192	Sumedi*	Beringin Jaya Village	0°51'16.78"	102°4'11.18"	1.90	1.90	49.14	26/03/2010	6070191
		Beringin Jaya Village	0°50'15.53"	102°4'38.70"	0.81	0.81	23.49	26/03/2010	6070192
		Beringin Jaya Village	0°50'15.22"	102°4'37.31"	1.18	1.18	23.49	26/03/2010	6070193
193	Suwandi	Beringin Jaya Village	0°50'15.01"	102°4'48.63"	1.65	1.65	31.75	26/03/2010	6070201
194	Tasmi	Beringin Jaya Village	0°50'15.27"	102°4'42.33"	1.96	1.96	41.19	26/03/2010	6070211
195	Toipur	Beringin Jaya Village	0°50'13.39"	102°4'30.99"	2.01	2.01	36.97	26/03/2010	6070221
196	Untung Ade Pradesa	Beringin Jaya Village	0°50'14.29"	102°4'33.61"	1.64	1.64	24.62	26/03/2010	6070231
197	Yahman	Beringin Jaya Village	0°50'07.07"	102°4'51.26"	1.40	1.40	21.46	26/03/2010	6070241
<b>Total</b>					<b>372.8</b>	<b>372.8</b>	<b>7,244.94</b>		

**Note:**

\* are smallholders sampled in IAV

\*\* are smallholders sampled in CAV1

## Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure